

LANREATH PARISH COUNCIL MEETING MINUTES

Date of Meeting

21st March 2023 commencing 19.30

Present

Cllr Peter Seaman – Chairman, Cllr David Heard – Vice Chairman, Cllr Eileen Lee, Cllr John Williams, Cllr John Gundry (Minutes), Cllr Sue Cave, Cllr Peter Bartram, Cllr Julie Tamblyn.

One member of the public.

The Chairman welcomed everyone to the Meeting.

1. Apologies

Cllr Pugh, Mrs R Warren

2. Members of the Public are invited to address the Council

PCSO Cocks was unable to attend in person but submitted a reports as follows:

“Dear Councillors,
Please accept my apologies for my nonattendance at this month’s Parish Council meeting.

From 01/02/23 – 28/02/23 there were no crimes however please remain vigilant and report any suspicious incidents or persons straightaway.

Please have a look at the new Devon & Cornwall Police online website. Lots of information on there especially how to report incidents or crimes.

Numerous patrols have been conducted around the Parish and all was found to be in order.

If there are any questions or matters arising for my attention then please contact me in the usual manner.”

Note: The Devon & Cornwall Police website can be accessed at <https://www.devon-cornwall.police.uk/>

Mr Peter Hooper then addressed the meeting concerning the adoption of Rally Close. His investigations had revealed no evidence of payment for an easement bond and asked could the Parish Council officially continue to help in its absence? The Chairman responded that the sale of the football pitch could add to complications on this matter, which would be further discussed under Matters Arising. Mr Hooper then left the meeting.

3. Disclosure of Interests

As a resident of Rally Close, Cllr Williams declared an interest in the agenda item regarding adoption of that road.

4. To approve the minutes of the meeting held on 21st February 2023

Cllr Bartram proposed that the minutes be accepted. This was seconded by Cllr Heard and agreed. The Chairman signed the minutes.

5. County Councillor's Report

None in the absence of Cty Cllr Martin.

6. Matters arising

- Adoption of Rally Close

The Chairman had sent a letter on behalf of the Council to the householders of No.7 as agreed at the February meeting. The only evidence of an easement available is a copy of the easement relating to the underground services i.e. sewage pipe, from Rally Close through the land adjacent to the football pitch field belonging to Kearn Estate & Industrial (Holdings) Ltd. The householders did write to Cornwall Council's Legal Services in 2019 in relation to the drainage easement. In that letter they gave permission to Southwest Water if any work needed to be done to the services; however, the letter stated that they would require advance notice of any work being carried out, that any work done would not be charged to the householders and that the land should be reinstated as found to the householder's satisfaction.

The Chairman noted that this issue is further complicated by the fact that the football pitch field has been recently sold and evidence of easement for access to the soakaways on this land would also need to be identified.

The Chairman proposed that the Parish Council was not in a position to carry the matter forward, having exhausted all the available avenues. It considered that the residents of Rally Close should meet to explore and agree a process for establishing formal deeds of easement. Seconded by Cllr Heard and agreed. Cllr Williams did not vote.

- Downsizing Incentives

Clerk to report at the April meeting.

- Empty property at No. 1 Pine Villas

Clerk to report at April meeting.

- Grylls Park footpath

Clerk to report at April meeting.

- Rust on steelwork Millennium Building

Remains on the Chairman's 'to do list'.

- Public footpath signage and stile repair

Replacement of faded waymarker signs remains outstanding.

- Mayor for Cornwall

Chairman reminded the meeting that the period of public consultation has now closed. The next steps:

22nd March 2023 - Cabinet will consider the feedback from the public consultation and Overview and Scrutiny will make a recommendation to the Council on ratification of the proposed Deal including the required governance change.

18th April 2023 - Full Council will consider the merits of holding a referendum on the proposal to change the Council's governance.

- Coronation commemorative gifts

The Council's call for nominations for children of the Parish up to 11 years old to receive a coronation mug had been promulgated on its website and Facebook page and via a poster and sign-up list in the village shop. So far only eight children had been nominated on the sign-up list.

The Chairman urged parents or guardians of eligible children to sign up to receive a coronation mug either through the Council's website, or by email to the Clerk, or by means of the list in the village shop. The closing date is Friday 14th April.

Note: Website page for sign-up for coronation mug:
<https://www.lanreathparishcouncil.co.uk/parish-notice-board/#CIII>

Silverline Ltd would provide a firm quote and a mock-up of the design. The Chairman proposed that five more mugs than the number of children nominated by the 14th April should be purchased, to cater for extras. Regarding price he proposed that if the bone china mugs were under £6 they should be purchased, otherwise the cheaper standard mugs would be provided. Motion seconded by Cllr Gundry and agreed.

- New salt bin

This is on order and delivery is expected at the end of March.

- Gardening Group request

This refers to a letter received on the 15th January from Marion Facey of Lanreath Gardening Group who was hoping to apply for a grant from the National Gardens Scheme for the Lanreath Gardening Group to landscape the area by the village hall, from the Lanreath sign over to the next telegraph pole, right on the crossroads. The main feature will be a wooden bench on a concrete base with gravel covering with a plaque in memory of her late husband Gerald. She had requested the Parish Council's approval and assistance in this matter.

The Chairman reported that he had been in contact with Cormac's Partnership Officer, Rebecca Dickinson. Before Cormac can grant permission they would require the Parish Council to agree to be ultimately responsible for maintenance of the area and eventual bench removal. If the Council is able to confirm this Cormac will carry out underground utility checks and liaise with the Gardening Group regarding updates to their sign-up agreement prior to organising the permission – which should not take more than a few days.

There was discussion of the issue of the Parish Council taking on liability for the bench and maintenance. Councillor Cave proposed that the Council respond to Cormac saying that the Parish Council was reluctant to commit to maintain the area but if the Garden Club ceased to exist the Council would remove the bench should it fall into disrepair. Motion seconded by Cllr Williams and agreed.

- Community garden steps

The Chairman reported that Mr Andrew had advised that he will be handing over ownership of the community garden to his daughter, Clare Parry and whilst she proposes to maintain the current arrangement with the Parish Council, he proposed that the Council meets with her in May to discuss the proposals. The Clerk had replied to Mr Andrew and proposed the 13th of May and a response is awaited.

The Chairman reported that he was yet to receive a quote from Dunn & Dusted although Mr Anthony Dunn had proposed providing steps but maintaining a slope for ease of access for pushchairs and lawnmower etc. Mr Kevyn Libby was also happy to supply another quote for providing a shallower slope to the garden if required, rather than steps.

The Chairman considered that the matter was in abeyance until the Council could speak with the new owner of the community garden.

- Manhole cover on soakaway on the football pitch field

The Chairman had contacted Robert Keen of Kearn Estate & Industrial (Holdings) Ltd, who now own the football pitch field. He is aware of the issue and has placed an order for new manhole covers and will effect the repairs once these have been received.

- Lane to Botlet

The Chairman had received a photograph of the damage and has raised a road defect report with Cornwall Council.

- Caravan on site beside road to Penadlake

The Chairman noted that if, as claimed, the caravan was not used for residential purposes and only to provide shelter when the owner was working on site, then there was no transgression of planning rules. However the Parish Council should maintain a watching brief, as per its previous resolution on this matter. Cllr Cave proposed that if it came to the Parish Council's attention that circumstances had changed the Council would investigate. Motion seconded by Cllr Seaman and agreed.

7. Correspondence

All correspondence received via email unless otherwise indicated; all circulated by the Clerk, or the Chairman, to Councillors.

Cornwall Council

- Weekly planning lists
- Town and Parish Bulletin – HM King Charles III's Coronation – 3rd March
This information would be uploaded to the Parish Notice Board web page.
- Affordable Housing Team Newsletter – 1st March
- Minutes for East Sub-Area Planning Committee 20th February – 9th March
- Agenda for East Sub-Area Planning Committee 20th March – 9th March
- Town and Parish Council Newsletter – 10th March

Other Correspondence

(Any correspondence of community interest has been uploaded to the Parish website/linked to Facebook by the Chairman and Cllr Gundry)

- University of Exeter Research Invitation – 21st February
The Vice-Chairman would respond to the student's survey on fly-tipping on a personal basis.
- Rural Cost of Living Survey – 22nd February
- Message via Parish Website, village hall enquiry – 26th February
- The Rural Bulletin – 28th February
- NALC: Chief Executive's Bulletin – 3rd March
- NALC: Newsletter – 8th March
- Buildings at risk update and details of new Cornish book – 9th March
- Free CPR & Defibrillator Sessions for locals – 13th March
- NALC: Newsletter – 15th March

8. Play area inspection

This is booked for April.

9. The Parish News

The Clerk had submitted a summary of the Council's January and February minutes on 14th March.

10. Website information on Facebook

The Chairman reported that it had been noted that various Facebook groups have cut & pasted images from the Lanreath Parish Council website that have contained personal information such as telephone numbers. The website is managed in accordance with the Council's General Privacy Notice and GDPR regulations and, where personal information is published on the website, permission is obtained in writing prior to doing so.

Community Facebook groups are requested to respect the more general requirements of GDPR and not post any personal information when posting articles from the Parish Council website.

11. Assets of Community Value in Lanreath

A proposal has been received from a member of the community that the Parish Council considers registering the community garden and the football pitch and its environs, separately, as Assets of Community Value.

Considerable discussion took place regarding the amount of work required to register an asset, whether the Parish Council should be involved and whether there were downsides to this proposal. It was decided to postpone further discussion of this matter until the next meeting.

12. Climate Change

Cllr Cave first spoke about the young oak tree, planted last year in the grounds of the village hall as part of the Queen's 'Green Canopy' Jubilee Year celebrations. There was discussion of whether the wire cage surrounding the tree was inhibiting its growth. The Chairman considered that the cage should remain to protect the tree from animals for the time being but that the tree's upper branches should be allowed to extend beyond the cage.

Cllr Cave then proposed that members of the community should be approached for suggestions as to ways to combat climate change and conserve nature within the Parish. Cllr Cave's proposal was seconded by Cllr Seaman and agreed.

Cllr Gundry noted that the following afternoon, 22nd March, Cornwall Council was holding an online briefing on its newly-adopted Climate Emergency Development Plan Document. Details had been circulated to Councillors.

13. Finances

Payments approved 21st February, or prior, and paid since last meeting:

One.com – web hosting	£171.30 (includes VAT £28.55)
Medisol defib pads	£116.39 (includes VAT £19.40)
A2Z Signs	£36 (includes VAT £6)
Dan Northcott – February invoice	£108
Clerk's salary February	£334.40
Lanreath Village Hall – rent February	£25
SLCC – Clerk's training course	£144
Inter account transfer	£700

Payments approved and invoice awaited – D. Hilton £10, HMRC £10.60. CORMAC salt bin £227.06.

Awaiting approved £40 reimbursement from Cornwall Council (LMP) for public footpath work by Dunn & Dusted.

EDF have confirmed that LPC is eligible for £150 off the next electricity bill as part of the Government Alternative Fuel Payment.

Outstanding payments due before the April 2023 meeting, for approval:

D.Northcott	£114.50
Clerk's March salary, expenses, tax	£345
Village Hall hire	£25
D. Hilton – PAYE work	£10
Community Areas grass cutting	£180
Play Area Inspection report	£75
Total	£749.50

Bank Balances as at 15th March:

Deposit A/C 07083384	£5,113.77
Current A/C 00105609	£263.89

Bank reconciliation for end February and bank statements – circulated to all Councillors

Inter A/C transfer approval for £500 required

Cllr Bartram proposed that the payments and inter-account transfer be approved, Cllr Williams seconded, all agreed.

14. Parish Problems

Cllr Cave reported a near traffic accident at the junction by the Punchbowl Inn of a car not stopping when emerging from Court Meadow. Would it be possible for a Give Way sign to be painted on the road surface?

15. Any Other Business

Mrs Warren thanks Cllr Gundry for taking the minutes.

There will be an Extraordinary Parish Council Meeting on Tuesday 11th April 7.30 pm to consider PA23/01878 - Application for discharge of a planning obligation entered into on 22nd March 2004, pursuant to the grant of planning permission under reference E2/01/00976/FUL, Land South West Of Bosuen Manor Herodsfoot Liskeard Cornwall. Unfortunately, the request for consultee comments arrived too late to be included in the agenda for this meeting.

Cllr Bartram had observed what he considered to be two instances of unauthorised building in the Parish. This matter would be raised at the next meeting.

16. Public Participation

None, members of the public having left the meeting earlier.

17. Date and time of next meeting

Extraordinary Meeting Tuesday 11th April 2023 at 7.30 pm.

Scheduled Meeting Tuesday 18th April 2023 at 7.30pm.

The Chairman thanked everyone for attending.

The meeting closed at 21:25