

# LANREATH PARISH COUNCIL MEETING MINUTES

## Date of Meeting

21 October 2025 commencing 19.30

## Present

Cllr Peter Bartram, Cllr John Gundry – Vice-Chairman, Cllr David Heard – Chairman, Cllr Michael Roberts, Cllr Stephanie Vickery. In attendance Cty Cllr Sarah Preece.

No members of the Public.

The Chairman opened the meeting and welcomed everyone.

### 1. Members of the Public are invited to address the Council

None.

### 2. Apologies

Cllr Sandie Christiansen and Cllr Shelley Honeyman. Explanations received and approved unanimously.

### 3. Members of the Council to disclose their interests in matters to be discussed and to decide requests for dispensations

None.

### 4. To approve the minutes of the meeting held on 16 September 2025

Proposed, seconded and approved unanimously by those who had attended. Chairman signed the minutes and thanked Vice-Chairman for preparing them in the Clerk's absence.

### 5. County Councillor's report

#### Divisional Member Update

I wanted to acknowledge my great sadness at the tragic loss of the two young lives resulting from the fatal accident between Lostwithiel and Lerryn last month.

I know this is not directly related to Lanreath, but our communities are interconnected across parish boundaries and this unimaginable loss will, of course, have impacted people locally.

If there is anything I can do by way of support for the community here, please do let me know.

#### Activities

Sadly I missed the tree planting as the date changed and my diary was already booked. However, I did attend a community meeting about the solar farm on Tue 30 Sept and was glad to hear the updates.

Meanwhile, I sent a number of funding details to the Clerk regarding possible funds for the play area. I hope progress is being made with that project.

## **Cabinet Update**

### **Community Area Partnerships (CAP's)**

I recently held a meeting with the Chairs of the Community Area Partnerships (CAP) to discuss their strategies. I asked for feedback on – what is working well, what is working less well, plus any ideas for development.

The notes from that meeting are being written up and Leader of the Council Cllr Leigh Frost and I will be attending each of the CAP meetings to share the feedback and to listen to views across the CAP's, identifying best practice and possible pilots that could be replicated across other areas.

If Parish Councillors have views about the South East CAP, I am very open to hearing.

### **Neighbourhood Governance**

I wanted to flag the proposed development of the Neighbourhood Governance legislation as this will potentially impact on the future of Cornwall's neighbourhood governance model.

The [English Devolution and Community Empowerment Bill](#) includes provisions that are likely to require all local authorities to establish revised "neighbourhood governance".

Area Committees, for example, would be formal Council committees for defined geographical areas. These could fulfil the same role that Community Area Partnerships do, with two major differences:

- They would comprise of principal authority councillors only
- The Council can delegate functions to them, giving them decision-making power on those functions within each area.

We await further detail of the regulations which will come out after the Bill comes into force which is likely to be the end of 2025/2026.

We will keep Chairs & Vice-Chairs of the CAPS and Town & Parish Councils apprised of progress on this issue.

Cllr Sarah Preece, Lostwithiel and Lanreath

[Cllr.sarah.preece@cornwall.gov.uk](mailto:Cllr.sarah.preece@cornwall.gov.uk)

[07982 377 150](tel:07982377150)

During her report Cllr Preece responded to questions and comments from the Councillors. She was interested to consider the Vice-Chairman's report following his attendance at a Planning Update event held online by Cornwall Council. Chairman proposed that Item 15 on the agenda be brought forward, seconded and agreed.

**15. Cornwall Council Planning Update online event 30 September – Vice-Chairman (report circulated 8 October)**

Vice-Chairman had attended this online planning update event (as had Cllr Bartram and the Clerk). His report of the event, and slide pack, had been circulated to all Councillors. He informed the meeting that the focus of the event had been on community development – growth. His question was what to do if a community did not want any growth? Cllr Bartram commented that growth would be imposed. The increased new housing targets set by Central Government would impact on all communities.

The Lanreath Neighbourhood Development Plan (NDP) which provides for up to 10 new dwellings in the Parish, may require substantial revision after the Cornwall Council Local Plan is finalised in the next 18 months or so. Cornwall Council are encouraging Parish and Town Councils to produce Neighbourhood Priority Statements (NPS) to inform the process of the new Local Plan. But the preparation of an NPS will require considerable work (unfunded) and engagement with the community, which Lanreath Parish Council does not have the resources for. Further, the view was expressed that if most Parishioners were anti-growth (as the Public turnout at the Parish Council meeting to consider the outline application for 10 houses on the football pitch land would indicate) an NPS could be an expensive, and ultimately futile, exercise.

Cty Cllr Preece stated that elements of the Lanreath Neighbourhood Development Plan may well be negated by the increase in the level of new housing imposed by the Government. This may allow potential developers to seek permissions despite the NDP – which they will say is no longer effective. A Land Use Study in a NPS would inform the process of consideration of planning applications in the Parish.

She went on to state that the Cornwall Local Plan will be in place until 2050 and will deal with the needs of an aging population, additional requirements for supported housing, increased needs for young families, improved infrastructure, transport, etc, and that the NPSs are intended to help inform this.

Vice-Chairman advised the meeting that there are nine Parishes in a pilot scheme run by Cornwall Council for NPSs. It would be informative for Lanreath Parish Council to see one of these statements. He therefore proposed that the matter be deferred to the January 2026 meeting; seconded by Cllr Roberts, and unanimously agreed. Clerk tasked with circulating an NPS from a pilot Parish Council when available.

## **6. PA25/00228/PREAPP – Land west of Trequers Barn – consideration of possible public engagement, and report of any meeting of residents since 16 September**

Cllr Bartram confirmed that he had attended a recent public meeting where representatives of the developers (Elgin) and land owners were present, Elgin had also visited several of the affected home owners. It was clear that the original application (which had been published in error before being made “confidential”) contained some incorrect statements. The land upon which the development was proposed to be installed was Grade 2 for agricultural use, not 3. There is no grid connection – in fact the site would be in a queue, and may not ever be secured. With these points in mind, and further, with regard to the strong community opposition, the applicants had decided to not make a full application until a grid connection had been secured. Further concessions were that the fields surrounding the worst affected private dwelling on the proposed site would not be part of the proposal, and instead the location would be shifted partly to the opposite side of the owners’ land, perhaps under the turbine. In addition the battery housing, which would be noisy, would be re-sited away from the main road, further down the site in woodland.

Clerk confirmed that as and when a planning application is made, she will circulate to Councillors.

Cllr Bartram reminded the meeting that a recent application for a solar farm outside Truro, which had been opposed locally, and by Cornwall Council, had been granted on appeal to the Secretary of State.

## **7. Clerk's report**

- PA24/04905 (application for outline permission for up to 10 houses on football pitch land) – withdrawn.
- Village pump refurbishment – Parishioner has completed the works, which are much appreciated. Thanks recorded to Cllr Honeyman for organising a card for the Parishioner.
- Village toilet drain – insurance claim. CCTV report shows narrowing of drain and tree root ingress. Report, video, and photographs sent to Insurer 4 September, no response. Chased 22 September by email. Response now received confirming that the claim has been approved and offering payment in full in accordance with estimate received from Cornwall Drains, less £250 excess. Proposed and seconded that Clerk be tasked with accepting offer from Insurer, and instructing Cornwall Drains to proceed. Clerk so tasked.
- PA25/06104 (removal of UPVC Conservatory and single storey extension, construction of additional single storey extension for wc Foreland Farm, Herodsfoot) – Consultee comments were submitted 19 September. Application has been approved by Cornwall Council.
- Lloyds Bank – awaiting confirmation of online permission for Cllr Roberts. Clerk will chase.
- Planted Christmas Tree on Millennium Green – after some discussion proposed, seconded, and unanimously agreed that tree planting would be impractical.
- Broken brick circle on verge at Grylls Park – progress report deferred to November meeting.
- Clerk posted details on Facebook regarding the closure of Meadow Road 20 October 9.30 to 15.30 hours, and Vice-Chairman linked to Lanreath Community page. He also put a hard copy on the Shop Notice Board.
- Donation of £200 paid to Lanreath Amenities for Fireworks Display – Sandra Pipe emailed thanks.
- Clerk has signed and copied to South West Hygiene the annual waste transfer note.
- Clerk has ordered wreath for Remembrance Sunday from the Royal British Legion. It will be delivered to Lanreath Shop. Vice-Chairman and Cllr Vickery volunteered to attend the Remembrance Service at St Marnarch's Church memorial on Sunday 9 November. Proposed and seconded that they both attend. Vice-Chairman will collect the wreath from the shop in due course.
- Parishioner enquiry regarding bins and recycling bags left outside the front of village properties on non-collection days – progress report deferred to the November meeting.

**8. Correspondence** – All correspondence received via email unless otherwise indicated; all circulated by the Clerk, or the Chairman, to Councillors.

### **Cornwall Council**

- Flooding B3359 Highways Manager Cornwall (Will Glassop) – 2 October. Clerk reported that works have been carried out to relieve the flooding across the road near the turbine.

**Other correspondence** – any correspondence of community interest has been uploaded to the Parish website/linked to Facebook by Vice-Chairman and Clerk.

- Dunn & Dusted – dog fouling on community grass areas – 9 October. Councillors discussed how best to tackle this anti-social behaviour. Vice-Chairman will check that the signage is still in place at the Community Garden. Proposed by Cllr Roberts that the problem be reported by the Clerk to the Cornwall Council Dog Warden team, seconded and approved. Clerk to report to the next meeting.

**9. Planning – PA25/02367 Installation of a ground mounted solar array (50 panels) along the fence line of the paddock. An Skiber Goth, Tresawson, Lanreath - consultee comments to be submitted by 22 October.**

Chairman displayed plans of the application which Councillors discussed. The proposed panels would not be visible from the road, and there were no objections on the planning portal from any neighbours, or Ramblers Groups. Cllr Bartram proposed that Lanreath Parish Council support the application; Vice-Chairman seconded; unanimously agreed. Clerk tasked with submitting consultee comments.

**10. Councillor vacancies – to consider a strategy to encourage applications**

Chairman will circulate between now and the next meeting a draft hand-out for Councillors to consider. There are still three vacant Councillor seats. It was mentioned that Councillor applications from residents of Herodsfoot would be welcome.

**11. Photographs for Parish website and Shop Notice Board of all Councillors**

The Clerk had circulated a draft poster, but is awaiting photos from two Councillors. Cllr Bartram proposed that once the missing photos have been sent to the Clerk, her poster should be published on the Parish website, and displayed on the Shop Notice Board. Seconded and unanimously approved. Clerk so tasked.

**12. Over-grown vegetation on verge / bank beside St Marnarch's Road causing hazard for pedestrians**

Concerns had been raised by Cllr Christiansen regarding problems for pedestrians when negotiating this stretch of narrow village road, which is without a footpath, when the bank and verge are very overgrown. The Clerk had reported this online as a problem to Cornwall Council Highways via their portal and some works had been carried out. Cllr Bartram had also reported the matter to the Diocese and they had carried out work to the bank near the New Rectory.

**13. Play equipment and area for younger, and pre-school children**

Clerk confirmed receipt of an email from Cty Cllr Preece with details of possible grant funding sources for the Parishioners hoping to provide a play area/equipment for younger children in the community. Chairman proposed that the email be forwarded to the interested Parishioners; seconded by Cllr Roberts; unanimously agreed. Clerk so tasked. Chairman expressed general support from the Parish Council for the Parishioners in this endeavour.

**14. No. 77 Bus route and timetable report – Vice-Chairman (report circulated 8 October)**

Vice-Chairman reported that with significant assistance from Sandra Pipe he has ascertained that despite a change in the route of the No. 77 bus, it is still possible to travel by bus between Lanreath and Looe, by two buses. Passengers will have to stay on the No 77 to Polperro, remain seated on the bus when the number changes to 10, and it then goes to Looe. The same occurs in reverse coming back from Looe. Unfortunately this is now two separate journeys meaning additional cost, but Go Cornwall advise that a day rider ticket

can be purchased which affords a discount for multiple journeys. He has prepared a timetable for the Community which can be displayed on the Shop Notice Board, and on the website.

Vice-Chairman expressed thanks to Sandra Pipe for her valued assistance.

Chairman proposed that the Clerk publish the timetable on the Parish website, and that it be displayed on the Shop Notice Board; Cllr Vickery seconded; unanimously approved.

#### **16. Footpath maintenance in the Parish**

Cllr Christiansen has provided photos to the Chairman and Clerk. Chairman proposed that this be deferred to the next meeting and that in the interim he would pursue possible funding for repairs to footpaths in the village. Seconded by Cllr Vickery; unanimously approved.

#### **17. 20 mph zone implementation Lanreath Village**

Chairman to report to the November meeting pending the outcome of his further representations to Cornwall Council

#### **18. Asset Inspection Report**

None in the absence of Cllr Honeyman.

#### **19. Village Hall report**

Cllr Vickery reported that there will be a Car Boot sale this weekend.

#### **20. Community Area Partnership (CAP) report**

Chairman was unable to attend the last meeting. Clerk had circulated the action notes arising from the meeting. Nothing further to note.

#### **21. Climate Change**

Cllr Vickery had nothing to report, and is yet to receive anything from the CAP environmental group.

#### **22. Draft budget for 2026/27 – subcommittee for preparation before November meeting**

Clerk reported that last year the draft Budget had been prepared by her, the previous Chairman, and the current Chairman. It was circulated to all Councillors before the November meeting, considered at the November meeting and approved, enabling the Clerk to apply for the Precept well before the 31 December deadline. Chairman advised that he, the Clerk and one other Councillor should work on a draft Budget to be presented to the November meeting. Cllr Roberts volunteered. Chairman proposed that the subcommittee consist of himself and Cllr Roberts with the Clerk. Seconded and unanimously approved.

#### **23. Financial Report - Payments approved 16 September, or before, and paid since the September meeting:**

Dunn & Dusted	£220
Lanreath Village Hall – Aug hire	£27.50
Lanreath Amenities - donation	£200
Royal British Legion	£27.92
Dan Northcott	£114.50

British Gas - electricity	£16.47 inc VAT
Lloyds bank charges	£4.25
Clerk's Oct. pay/exps	£502.20
W.C. cleaning supplies	£19.25 inc VAT
Lanreath Village Hall – Sept. hire	£27.50

Inter-account transfers have been completed totaling £900 (£400 being the balance of amount authorised in July; £500 of £1,200 authorised in Sept.).

Second half of precept £9,405 received in September.

Payments previously authorised but yet to be made – Zurich claim excess £250; Cornwall Council Election charges £317.28 (invoice has been received which is £322.48 – slightly higher than estimated by Cornwall Council – Clerk asked for approval for the whole amount); Clerk's tax £106, and Employer's NI £35.98; PAYE advisor £50 – all due in October.

Outstanding payments due before the November meeting, plus South West Water bill received by the Clerk today of £91.67:

Dan Northcott	£114.50
Lanreath Village Hall	£27.50
Clerk's salary/tax Nov.	£560
Employer's NI on Clerk's salary	£17.99
Dunn & Dusted grass cutting	£110
British Gas – energy supplier	£16
Lloyds bank charges	£4.25

**Total including previously authorised but outstanding £1,671.70**

Bank balances at 30 September as per bank reconciliations and statements circulated to all Councillors. Cllr Roberts has approved and signed Bank Reconciliations as correct.

Bank balances as at 13 October:	Current account £55.64
	Deposit account £16,186.65

Approval sought for an inter-account transfer of £1,000.

The meeting approved the payments and the inter-account transfer as per the Clerk's report.

## 25. Items for next meeting agenda

Vice-Chairman reported that he had been approached by the manager of the Village Shop regarding the light on the Shop footpath which is not working. Clerk had reminded him that at the meeting on 16 January 2024 it was agreed that an offer from the new owner of The Punch Bowl Inn would be accepted to replace the lamp, and thereafter maintain it. Chairman will report to the next meeting.

Clerk confirmed receipt of an email regarding CCTV funding available, from Office of the Commissioner for Crime and Policing, may be of use in the Parish to prevent anti-social behaviour.

## 26. Public participation

None

**27. Date and time of next meeting** – Tuesday 18 November at 6.30pm.

Meeting ended at 21.21pm.