

## LANREATH PARISH COUNCIL MEETING MINUTES

### **Date of Meeting:**

24<sup>th</sup> September 2022 commencing 19.15

### **Present:**

Mr Peter Seaman – Chairman, Mr David Heard – Vice Chairman, Mrs Eileen Lee, Mr John Williams, Mr John Gundry (Minutes).

The Chairman welcomed everyone to the Meeting.

### **1. Apologies:**

Received from Cllrs Bartram, Cave, Tamblyn and the Parish Clerk Mrs Rebecca Warren.

### **2. Members of the Public are invited to address the Council:**

PCSO Steve Cocks submitted the following report to the meeting:

“From 01/07/22 – 31/08/22 there were 5 various crimes inc. thefts, dog control and assaults.

“Numerous patrols have been conducted around the Parish and all was found to be in order.”

### **3. Disclosure of Interests:**

None.

### **4. To approve the minutes of the meeting 19<sup>th</sup> July 2022:**

Cllr Gundry proposed that the minutes be accepted. This was seconded by Cllr Heard and agreed. The Chairman signed the minutes.

### **5. County Councillor’s Report:**

None.

### **6. Letter of condolence from Lanreath Parish Council to the Royal Family:**

Cllr Heard considered that the Royal Family would have received so many letters of condolence that a letter from Lanreath Parish Council would have little impact. The Chairman pointed out that a book of condolences is being maintained at the church. The meeting agreed that no letter would be sent.

### **7. Matters arising:**

- [Lanreath Parish Councillors on the Cornwall Council Website](#)

The Clerk had sent Register of Interest forms to Cllrs Tamblyn, Lee and Pugh on 8<sup>th</sup> July and was awaiting returned forms from Cllrs Tamblyn and Pugh.

- Traffic problems at the Punch Bowl Inn junction – “Give Way” road markings

New road markings had been completed.

- Play Area Repairs

The Furzedown Community Fund has generously agreed to fund the repairs. These were scheduled for 19<sup>th</sup> September but due to delays are now expected to start in the week beginning 26<sup>th</sup> Sept. As the Chairman may be away when the contractors arrive, Cllrs Heard and Williams will be available to direct them.

- Code of Conduct – Cllr Gundry’s report

A new Code of Conduct together with explanatory notes had been compiled by Cllr Gundry and circulated to Councillors. The Chair proposed, Cllr Williams seconded and it was agreed that approval of this Code be deferred to October’s larger Council meeting.

- EDF Smart Meter

Work to fit the Smart Meter is scheduled for 4<sup>th</sup> October. The Village Shop and Post Office have been notified.

- Lost Dogs – County Cllr Martin

The Chair had sent a follow-up email to Cllr Martin on 15<sup>th</sup> August but no reply had yet been received.

- Downsizing Incentives – County Cllr Martin

Cllr Martin had sent an email to Cornwall Housing on 20<sup>th</sup> July with a number of queries on Downsizing Incentives but no reply had been noted to date.

## **8. Correspondence:**

All correspondence received via email unless otherwise indicated; all circulated by the Clerk to Councillors.

### Cornwall Council Correspondence

- Weekly planning lists
- Cornwall ANOB latest news – 12<sup>th</sup> July
- Positive Planning Cornwall online event 27<sup>th</sup> July – 13<sup>th</sup> July. This event had been attended by the Clerk.
- Support for residents struggling with the cost of living – 15<sup>th</sup> July
- Strategic Planning Committee cancelled – 25<sup>th</sup> July
- East Sub-Area Planning Committee meeting agenda 8<sup>th</sup> August – 28<sup>th</sup> July, and supplement – 5<sup>th</sup> August
- Lanreath neighbourhood development plan web site link – 28<sup>th</sup> July. The Lanreath Parish Council website now links to Cornwall Council’s Lanreath Neighbourhood Plan page.

- Decision on Herodsfoot Village Green registration – 12<sup>th</sup> August. As supported by Lanreath Parish Council, this is now an approved / registered Village Green.
- Minutes East Sub-Area Planning Committee meeting 8<sup>th</sup> August – 16<sup>th</sup> August
- Town and Parish Council Newsletter 9<sup>th</sup> June – 12<sup>th</sup> August
- East Sub-Area Planning Committee meeting 5<sup>th</sup> September cancelled – 16<sup>th</sup> August
- Online briefing on the Shared Prosperity Fund 23<sup>rd</sup> August – attended by Cllr Gundry and the Clerk. (The promised email link to the slide presentation is awaited by the Clerk and will be circulated.) The overall pot of £132 million for 2022 to 2025 will be divided: £47.41m for community and place; £64.96m for supporting local businesses; and £12m for people and skills. Another £5.18m has been allocated for the management of the programme. The Parish Council is waiting details of how funding bids may be submitted.
- Agenda, and action notes of the Liskeard and Looe Community Network Panel meeting 5<sup>th</sup> September – 23<sup>rd</sup> August
- Notification of “Meet the Leader” events – 25<sup>th</sup> August
- Community Energy plus sustainable warmth grants – 17<sup>th</sup> August
- Shared prosperity fund briefings 8<sup>th</sup> and 9<sup>th</sup> September – 2<sup>nd</sup> September
- Public consultation – statement of principles under Gambling Act 2005 – 5<sup>th</sup> September
- In and beyond NDPs: Formation and review for community, climate and nature – 2<sup>nd</sup> September
- Public consultation – statement of principles under Gambling Act 2005 – 5<sup>th</sup> September
- Agenda for Strategic Planning committee meeting 15<sup>th</sup> September – 7<sup>th</sup> September
- CALC – briefings following the death of HM Queen Elizabeth II – 9<sup>th</sup> September – 16<sup>th</sup> September

#### Other Correspondence

- WCCTV – 26<sup>th</sup> July
- The purpose of parish councils -Town Clerk Henley on Thames survey response request – 27<sup>th</sup> July
- Let Cornwall Decide: A Mayor for Cornwall – 29<sup>th</sup> July
- Scribefest invitation 9<sup>th</sup> September – 8<sup>th</sup> August
- Office of the Police and Crime Commissioner Devon and Cornwall Police updates – 15<sup>th</sup> August
- Cornwall Rural Community Charity 75<sup>th</sup> Anniversary celebrations 12<sup>th</sup> September invitation – 23<sup>rd</sup> August
- Farming survey – 23<sup>rd</sup> August. Forwarded to local farming businesses.
- Chancel repair question – 25<sup>th</sup> August. There are no details of Chancel Repair obligations in the Parish Council records.
- Candidate for Police and Crime Commissioner after Alison Hernandez – 1<sup>st</sup> September

- Street EV charging points in the parish – char.gy – 2<sup>nd</sup> September. Local authorities can receive a grant to part-fund up to a maximum of 60% of capital costs relating to the procurement and installation of residential electric vehicle chargepoint infrastructure. But the remaining 40% has to be found from other sources. While two Parish Councils have received grants under this scheme to date, the meeting agreed not to pursue this matter further.
- Cornwall AONB newsletter – 2<sup>nd</sup> September
- Rural Funding Digest – 7<sup>th</sup> September
- Equality for All - Letter from Mr Chris Goninan – 8<sup>th</sup> September. Mr Goninan had written from St Just enclosing an article he had written entitled “Equality for All”. The article drew attention to the increasing use of information technology for public communication and the potential this had for disenfranchising the elderly. The article asked if Cornwall, with over 25% of its population being over 65, should take a lead in a national campaign to address the issue. It was agreed to consider this matter at the October meeting.
- It has been suggested that the Parish Council could publish a precis of its meeting minutes in the “Parish News for Lanteglos, Lanreath, Lansallos, Pelynt & Talland” (see <https://www.lanteglosbyfowey.org.uk/data/uploads/766.pdf>). This matter will be included for discussion at the October Council meeting.

## **9. Planning:**

PA22/07595 Partially demolish existing workshop and external carport for new larger workshop, internal garage and external carport at Trecangate Farmhouse, Herodsfoot, PL14 4RE. Considering that there would be no change to the footprint of the structure and there would be very little change in the overall appearance of the building, apart from a raised wall not visible from elsewhere. The Chair proposed, Cllr Heard seconded and it was agreed that the Council had no objection to this application.

## **10. South West Water – help for customers in water poverty (email 13<sup>th</sup> July):**

The Chair proposed, and it was agreed, that this matter be deferred to the October meeting.

## **11. Protect Duty Implications, Event Safety and Emergency Management:**

Cllr Gundry had prepared extended notes on a June briefing from Cornwall Council Officers. It was proposed by the Chair, seconded by Cllr Gundry and agreed that this document be posted on the Parish Notice Board web page and also forwarded to Lanreath Community Spirit, Lanreath Amenities and Lanreath PCC with the note “Please find attached some notes on the implications of the forthcoming Protect Duty Bill and guidance on Event Safety and Emergency Management that you may find useful.”

## **12. Climate Change**

No briefing in the absence of Cllr Cave.

## **13. Lanreath Parish Council Budget Sub Committee formation:**

It was proposed by the Chair, seconded by Cllr Heard and agreed that Cllrs Seaman and Heard and the Clerk should meet in October to assist in preparing the 2022/23 budget for consideration by the Council in November. The meeting requested that the Clerk prepare a budget update for the current year to assist in this process.

#### **14. Lanreath Village Hall:**

As the Parish Council representative, Cllr Heard had attended the Lanreath Village Hall Committee on the 7<sup>th</sup> September and had circulated notes of the meeting to Councillors. The Committee currently has no Chair or Maintenance representative and has requested advice and assistance from the Parish Council regarding the filling of these posts, whilst avoiding conflicts of interest. Cllr Seaman said that he would be happy, in a private capacity, to assist the Committee in identifying sources of funding.

#### **15. Clerk's Training:**

The Clerk wished to attend the "Financial Introduction to Local Council Administration (FILCA)" online course at a cost of £120 plus £24 VAT. The Chair advised that the Council has a training budget of £250 set aside in the current financial year. The Chair proposed, Cllr Heard seconded and the meeting approved this expenditure.

#### **16. Local Audit (Smaller Authorities) Regulations 2015 - option to opt out:**

There is an option for the Council to opt out from a nationally-procured external auditor and appoint its own external auditor. It was proposed by the Chair, seconded by Cllr Heard and agreed that the Council would not take up this option and remain 'opted-in' to the central procurement regime managed by SAAA (Smaller Authorities Audit Appointment).

#### **17. South West Hygiene Duty of Care Annual Waste Transfer Note:**

The meeting gave the Clerk approval to sign and return the Transfer Note.

#### **18. Testing of electric socket Millennium Building Lanreath:**

An external plug at the base of the Millennium Green flag pole is supplied by a conduit from the Millennium building, but ends in a short length of above ground flexible lead. It was agreed that the Chair would seek quotes for inspection, and modification of the installation, where necessary, to meet current electrical regulations and PAT testing. In the mean time, power to this socket has been switched off in the Millennium Building.

#### **19. Finances:**

Payments approved 19<sup>th</sup> July 2022 and paid since last meeting:

Lanreath Amenities (£200, plus fireworks £150)	£350
Jimdo web hosting	£120
D. Northcott – July and August	£216
EDF	£62.10
Clerk's July salary/expenses	£335.05
Clerk's July Tax	£10.40
Clerk's August salary/expenses	£334.60
Dunn & Dusted	£270
Lanreath Village Hall	£20
SWW	£57.46
D. Hilton	£10
Inter account transfers	£1,500

Outstanding payments due for before next meeting, for approval:

Dunn & Dusted – grass cutting	£180
D. Northcott	£108
Clerk's September salary, expenses, tax	£345
Village Hall hire	£30 (Hall fees £10 per hour)
D. Hilton – PAYE work (August and Sept)	£20
EDF – electricity estimated by Clerk	£150
Clerk's training (if approved)	£144
VAT on Play Area repairs	£308
Wreath (see below)	£20
<b>Total</b>	<b>£1305</b>

Transfer under Financial Regulations 8<sup>th</sup> September £200 – anticipating toilet cleaning and grass cutting invoices. Approval required.

Precept received 8<sup>th</sup> September £6,950 plus £35.76.

Bank Balances as at 8<sup>th</sup> September:

Deposit A/C 07083384	£8,952.53
Current A/C 00105609	£286.86

Bank reconciliations for end July and August and bank statements – circulated to all Councillors

Inter A/C transfer approval - £1300

The Clerk seeks approval to apply for a VAT refund once play area repairs are completed and paid for.

The Clerk seeks approval to place an order with the Royal British Legion for a wreath in readiness for Remembrance Day in November, at a cost of £20.

It was proposed, seconded and agreed by all present to give the Clerk approval for, as stated above, payments, inter-account transfer, VAT reclaim and purchase of a wreath.

## 20. Parish Problems:

- Complaint from a vacationer at Stonerush Lakes

A vacationer at Stonerush Lakes had written to the Parish Council complaining of tractor noise in adjacent field which had disturbed their enjoyment and sleep. The Chair had replied that, given that this is an agricultural area and this noise was at the height of the harvest season, he proposed that the matter is best managed through discussions between Stonerush Lakes management and the respective landowner. The meeting approved the Chair's reply.

- Public footpath signage

The Council had received a request to improve the signage on that part of the Lanreath to Pelynt footpath that lay within the Parish. The Chair said that he will walk the path to check where signage is required on the Lanreath section, and would liaise with Pelynt Parish Council on the section of the footpath that lay within their Parish.

- Dog waste bin at entrance to Village Hall

A resident had complained in late August that this bin was overflowing with dog waste bags. The Chair had contacted Cornwall Council who had instructed Biffa to increase the frequency of emptying this bin. This currently appears to have addressed the problem.

- Parking on land by St Marnarch's Church

A resident had complained about parking on land by St Marnarch's Church. The Chair advised the meeting that the land in question is a registered Village Green and while a number of civil and criminal offences may attach to unauthorised parking, Government advice is that resolution is best managed through discussion.

There are also reports that a van parked there is being used for residential purposes. PCSO Cocks advised that the van appears to be being used only for storage. However if residents are concerned that it is being used for sleeping in they should contact the Parish Council.

- Empty property at No. 1 Pine Villas

The Chair had sent an email to Cornwall Council Housing on 7<sup>th</sup> September requesting an update on the status of this property. No response had yet been received.

- Carlyon Close Play Area

A complaint had been received from a resident of Carlyon Close that children using the Council play area for football games are deliberately kicking balls against parked cars and not responding to polite requests to stop doing so. The complainant requested that consideration be given to a 'no ball games' order being imposed on the play area.

The Chair advised the meeting that a 'no ball games' order would only be enforceable by creating a new Bye-Law. This would be a complex and lengthy process, involving Cornwall Council and eventually requiring approval by the Secretary of State. The Chair said that he would contact PCSO Cocks on his return from leave.

En passant, the Chair noted that the Parish Council pays for the grass to be cut on this play area but cannot find any documents relating to ownership of the area and how it came to be a Parish Council asset.

- State of the benches on the Millennium Green

The Chair will arrange to pressure wash and possibly apply teak oil to the benches during the next spell of settled dry weather.

## **21. Any other business:**

None.

## **22. Public Participation:**

No members of the public were present.

**23. Date and time of next meeting:**

Tuesday 18<sup>th</sup> October 2022 at 7.30pm.

The Chairman thanked everyone for attending.

The meeting closed at 21:00.