

LANREATH PARISH COUNCIL MEETING MINUTES

Date of Meeting:

19th July 2022 commencing 19.30

Present:

Mr Peter Seaman – Chairman, Mr David Heard – Vice Chairman, Mrs Eileen Lee, Mr John Williams, Mr John Gundry, Mr Peter Bartram, Miss Julie Tamblyn, Miss Sue Cave, County Councillor Colin Martin, Mrs Rebecca Warren - Clerk.

The Chairman welcomed everyone to the Meeting.

1. Apologies:

Cllr Pugh

2. Members of the Public are invited to address the Council:

PCSO Steve Cocks submitted the following report to the meeting:

“From 01/06/22 – 30/06/22 there were two crimes, one Public Order and one dog out of control.

Looe area Community Speed Watch Team went live recently and it would be nice to get more volunteers especially from Parish Councils. If we had one volunteer from all the Parishes in our area we would have eleven. The current team consists of a County Councillor and two Parish Councillors. Training and Information is online at CommunitySpeedwatch.org.”

3. Disclosure of Interests:

None.

4. To approve the minutes of the meeting 21st June 2022:

Cllr Williams proposed that the minutes be accepted. This was seconded by Cllr Lee and agreed. The Chairman signed the minutes.

5. County Councillor’s Report:

County Cllr Colin Martin addressed the meeting providing a full and detailed account of his recent activities in Cornwall Council. He continues to be concerned about the lack of social care places in the County and staff shortages in the sector, which impacts on Ambulance services and causes hospital delays. Achieving a carbon neutral Cornwall is a particular area of interest and he provided details of “Connected Kerb” – a private/public partnership to provide 7kw Electric Vehicle (EV) charging points in local communities. He invited the community to contact him if they felt these were needed. In response to a question from Cllr Cave, County Cllr Martin informed the meeting that Cornwall Council has no plan for provision of EV charging points, despite having an aspiration that there should be 90,000 EVs in the county, and Cornwall is to be at carbon zero by 2040. He feels strongly that there should be a Climate Change Commission in Cornwall.

He went on to give details regarding withdrawal by Cornwall Council of funding to Royal Cornwall Museum; lack of debate in Parliament regarding any proposed trade deal with Australia, the impact on bio-fuel availability of the war in Ukraine, possible conversion of oil fuelled home heating systems to used vegetable oil, and inclusion of flights in emissions calculations for Newquay Airport.

There was a general discussion about the process of deciding whether there should be a directly-elected mayor for Cornwall Council, thereby securing additional funding from central government – Cornwall Council will most likely be voting on this in November. There could be a referendum if the Council so decide, or if there is a petition by 5% of the county's electorate. County Cllr Martin is interested to hear from the community with their views.

6. Matters arising:

- Lanreath Parish Councillors on the Cornwall Council Website

Register of Interest forms awaited from Cllrs Tamblyn and Pugh. Cllr Lee's form received.

- Traffic Problems Punch Bowl Inn junction – "Give Way" road markings

The Chairman confirmed that as reported to the June meeting, a works order has been created and agreed, but it was not then possible to give a date for the completion of the work. If no action is taken over the summer, then the Chairman will request an update from Highways before the September meeting.

- Play Area Repairs

The Chairman has now procured two quotes – Soft Surfaces £2,800 plus VAT, and Rhino Play £1,500 plus VAT. There is an amount of £1,500 in the budget which was not used for the resurfacing of the shop footpath – thanks to the generous donation from Furzedown Turbine Fund, and there is a further £1,020 available in the contingency for unscheduled maintenance. The play area was funded by donations and grants, and whilst it is not within the ownership of the Parish Council, LPC historically accepted responsibility for maintenance. The Chairman proposed that the Rhino Play quote be accepted, and that an approach should be made to local turbine funds for further financial assistance with the cost of these repairs. Clerk advised that the Bocaddon Turbine Fund Panel meet annually and will not be inviting applications until next March – and a donation of £1,500 may exceed the amount available for distribution. Chairman proposed that an approach be made to Furzedown, and in the event that funds were not forthcoming, then to proceed with the repairs and pay from the path repair reserve. Cllr Bartram seconded – all agreed. Clerk tasked with writing to Furzedown.

Regarding the other "trip hazard" referred to in the RoSPA report – this is on the wetpour under the climbing frame and is less than 10mm, and Chairman reported that it is a mound rather than an acute right angle. After some discussion resolved to monitor this as it does not currently pose a real danger to users of the area.

- Code of Conduct review

This remains work in progress, will be reviewed at the September meeting.

- AGAR Form

The AGAR form was acknowledged by PKF Littlejohn on 21st June.

- EDF Smart Meter

Clerk is awaiting a date for fitting.

- Lanteglos by Fowey PC request for support in a complaint

Clerk has responded as resolved at the June LPC meeting

- Bocaddon Turbine Noise

Cllr Cave was able to report that the grating/grinding noise appeared to have ceased, and that the persons who had reported it to her had spoken to Mr Maiklem. Chairman suggested that if this was a recurring problem he could contact the Maiklems to seek a resolution. It may be a maintenance issue.

- Football Pitch Field

After giving some background details (for County Cllr Martin's information) Chairman reported that Cornwall Council's Housing Development and Delivery team have advised that they were unable to reach agreeable terms for the purchase of the land and therefore they have removed the proposed development from their list of development sites – but welcome LPC to get in contact if other suitable areas of land become available within the Parish.

- Cornwall Council briefing for Town and Parish Councils on County Deal 30th June

Cllrs Gundry and Heard had attended this online presentation, and Cllr Gundry had prepared and circulated a brief report:

“Presentation to update Town and Parish Councils on the County Deal, 30th June

The scheduled presenter, Matt Barton, Head of Strategy & Business Planning, Innovation and Digital, was unavailable so the presentation was delivered by Tracie Langley, the Chief Operating Officer (as such, the leader of the Council Directorate, not an elected Councillor). A number of slides were shown, but these were not circulated after the briefing, so my report relies on my short notes, as below:

- Ms Langley is leading the negotiations on the Cornwall County Deal.
- Its principal theme is levelling up inequalities. This has been organised as 12 “missions”. These include Recognition of Cornishness, Powers, Investments, and Function. Cornwall aims to be one of the first County Deals to be agreed and thus a model for other Deals.
- There are three big topics: Business and Engineering, Transport, and Housing.
- There is also an aim to level-up inequalities within Cornwall, seen as lying between the east and the west of the county.
- The Deal being negotiated would involve a directly-elected Mayor of the county.
- An update on the progress of negotiations will be available late July / early August.”

County Cllr Martin stated that his understanding was that the final deal details will be published in September 2022. Chairman thanked Cllr Gundry for his report.

7. Correspondence:

All correspondence received via email unless otherwise indicated; all circulated by Clerk to Councillors.

Cornwall Council Correspondence

- Weekly planning lists
- Cornwall AONB latest news, and vacancies – Charman confirmed that job vacancies had been posted onto the Parish website
- Communities Services – request for Jubilee celebrations photos
- East Sub-Area Planning Committee meeting 11th July cancellation
- Minutes for East Sub-Area Planning Committee 13th June
- Recruitment to Cornwall Standards Committee – Chairman has posted this to the Parish website
- Town and Parish Council Newsletter 1st July

Other Correspondence

- Lanreath Community Garden Group shed location – Chairman reported that he had been contacted by a member of the Lanreath Community Gardening Club to confirm that LPC had agreed that the Gardening Club's 6' x 8' new shed could be placed on the Millennium Green, to the side of the Millennium Building closest to the shop – Chairman confirmed that LPC had agreed to this location.
- Abusive driver incident Lanreath – It was reported via the 'Contact Us' facility on LPC website that a Lanreath resident's daughter was on her way through the village to see her mother on her scooter. When coming around the corner at 'Corner Cottage' a local vehicle came around from the other side quite fast. Apparently her daughter 'said to slow down' and carried on up the hill. It was reported that the vehicle then made a turn and raced up the hill after her daughter, coming very close to her on the scooter, with a lady in the car shouting abuse at her. It is reported that the daughter is now too frightened to ride her scooter through the village. The resident's husband reported the incident to the Police, including the registration number of the car involved, but was subsequently informed that, as there were no other witnesses, there was nothing that could be done. Chairman then followed this up with PCSO Cocks who had advised that, whereas he could not comment on individual investigations or crimes, if a vehicle is driven in a manner to cause alarm, distress or harassment then a Section 59 Anti-Social Behaviour Warning can be issued as long as it is accompanied with a statement. However, he understood that the incident was reported as a Public Order offence and dealt with accordingly.
- Cornwall Citizens' Advice Bureau newsletter Summer 2022 – Chairman has posted this to the Parish website
- Rural Funding Digest July

Cllr Gundry made a general comment that matters of interest to the community that were posted to the website would henceforth be noted on the Facebook page.

8. Climate Change:

Cllr Cave reported that the free Exeter University scheme for carbon footprint calculation had come to an end, but she was writing to ask if it would be extended. She will be subjecting her own business to this calculation, and Cllr Bartram confirmed that the Diocese had requested that the LPC do likewise. After some discussion councillors agreed that there were a number of online tools available to calculate personal or business carbon footprint.

9. Lost Dogs:

This was a matter raised at the last meeting by Cllr Cave, after she had been approached by parishioners who had encountered multiple problems in contacting the County Dog Warden after their dog escaped from their garden. The dog was microchipped but was without its collar and tag when it ran off. They had spent a great deal of time, without success, trying to telephone the Dog Warden, but the automated service at Cornwall Council asks you to name the person you want to speak to, and they did not have a name. Eventually they had tracked the dog down by telephoning around the local kennels, and discovered that the dog had been picked up by the warden. To get the dog back they had to pay Cornwall Council 'admin charges' of £120 – and they posed the question what admin, when they had been unable to contact the Dog Warden. Further, if the Dog Warden had scanned the dog then its ownership would have been apparent, and it could have been returned directly.

County Cllr Martin commented that the Dog Warden may have either not had a scanner, or had insufficient time to scan the dog and then check the thirteen or so data bases that retain details. He felt that perhaps the current contract with the Dog Warden service provider may not be designed to re-unite dogs and owners. He suggested that putting a request out on Facebook could have been an effective way to track the dog down. Cllr Gundry agreed and stated that he knew of at least three local FB groups – including Lanreath Community Spirit – where a posting about a lost dog may have prompted an early response.

County Cllr Martin will seek a response from Cornwall Council as to what they do when a dog goes missing and report to a future LPC meeting.

Chairman reported that whilst it may be helpful for LPC to provide clear and helpful advice to the community a guide would typically direct an owner to Cornwall Council web page <https://www.cornwall.gov.uk/straydogs>. Cornwall Council maintain a list of stray dogs in their care which is available on line. A report of a lost dog can be made via telephone on 0300 1234 212 and can also be reported to a Not for Profit organisation <https://doglost.co.uk/>. After some discussion it was agreed that a post on Lanreath Community Spirit Facebook Page probably had more 'visibility' than LPC website.

It was agreed that, after receiving feedback from County Cllr Martin on the procedures followed by Cornwall Council in respect of lost dog reports, consideration would be given to drafting an advice note on lost and stray dogs that could be posted on the Parish Council's website and in hard copy on the village notice board.

10. Protect Duty Implications, Event Safety and Emergency Management:

Cllr Gundry had attended this online event organised by CALC and he had circulated a report:

“Briefing for Town and Parish Councils on Protect Duty Implications, Event Safety and Emergency Management, 23rd June

Presentations

Slides from this event were circulated to Parish Clerks and have been circulated by the Lanreath Parish Clerk to Councillors.

The first part of this briefing was delivered by Steve Rowell, Preventing Extremism / Terrorism Lead Cornwall & Isles of Scilly & Serious Organised Crime Operational Lead Cornwall Steve.Rowell@cornwall.gov.uk

As indicated by his job title, Mr Rowell’s presentation concerned prevention of terrorist events. In terms of who should be responsible for this, his first slide (abbreviated here) said:

“The Government considers that the owners and operators of public venues and *large organisations* [my emphasis] should be required to:

- Use available information and guidance provided by the Government and the police to consider terrorist threats to the public and staff at locations they own or operate;
- Assess the potential impact of these risks across their functions and estate, and through their systems and processes
- Consider and implement ‘reasonably practicable’ protective security and organisational preparedness ... “

While a later slide on who is responsible was more specific. “These measures affect the promoter/organiser, the land/premises owner, the public, the performers/acts/stall holders, the sub-contractors & volunteers, [the] local authority, town and parish councils [and] the emergency services”.

His second slide said that for smaller organisations and venues, “developing a robust plan on how to deal with ... a terrorist attack” would involve “simple low-cost (or no-cost) preparedness measures such as ensuring that:

- Staff are trained and aware of threats, likely attack methods and how to respond
- Staff are trained to identify the signs of hostile reconnaissance and to take appropriate action
- The organisation’s response to different attack types is regularly updated and exercised.”

More detail is given in the slide set presented by Mr Rowell. One of his slides specifically referred to a specific organisation for response to terrorism <https://www.protectuk.police.uk/>

The second part of the briefing was delivered by Arthur Roberts, Manager, Cornwall Council Emergency Management. Arthur.Roberts@cornwall.gov.uk This was an overview of topics that event managers should consider:

- Medical management
- Transport and traffic management
- Fire Safety

In terms of who is responsible for this management, in response to questions it was said that these were the owners of the building / land and the organisers of the event.

Documents and further material

Accompanying the distribution of the briefing slides, CALC sent out a document “*Guidance to Event Organisers*” “which intended to provide assistance to organisers who are planning to hold a public event.” This is a detailed 11-page document which is available online here <https://www.devon-cornwall.police.uk/media/1230245/guidancetoevent-organisers-sa-v3.pdf>

Both presenters referred to a significant document called “*The Purple Guide*” (subtitled “... to Health, Safety and Welfare at Music and Other Events”) This is available for an annual subscription of £25 here <https://www.thepurpleguide.co.uk/>

They also both referred to material from the Health and Safety Executive <https://www.hse.gov.uk/event-safety/index.htm> and to the Cornwall Safety Advisory Group <https://www.cornwall.gov.uk/business-trading-and-licences/organising-an-event/local-safety-advisory-groups/>

My own online researches on the topic of Event Management have revealed what I consider to be a comprehensive but easy-to-understand online Guide from the Cabinet Office “*Organising a voluntary event: a ‘can do’ guide*” which is available here <https://www.gov.uk/government/publications/can-do-guide-for-organisers-of-voluntary-events/the-can-do-guide-to-organising-and-running-voluntary-and-community-events> According to its introduction, this Guide (which refers out to specialist advice) will:

- “help you to plan and run successful events with a minimum of red tape
- if you are holding a particular type of event, help you to find the specific advice you need”

Cllr Gundry proposed that he would prepare an information sheet for the community for publication on the website which he would present to the next LPC meeting. Cllr Cave seconded, agreed.

11. Clerk’s request to destroy documents:

The meeting reviewed the Clerk’s list of documents for destruction, Cllr Cave proposed that it be approved, and Cllr Bartram seconded – agreed..

12. Lanreath Amenities request for financial assistance for Community Fireworks Display:

The Chairman reminded the meeting that £200 had been donated to Lanreath Amenities in this financial year, and the one off community project donations contingency was already committed. There remains a budget line item for £350 for NALC membership, which LPC decided in May not to join this year. The LPC Financial Regulations state: “During the budget year and with the approval of council having considered fully the implications for public services, unspent and available amounts may be moved to other budget headings or to an earmarked reserve as appropriate.” The last time LPC made a donation for the firework display was £100 in 2018.

Cllr Cave stated that she felt this was an event that really benefitted the Parish and brought the community together.

Chairman proposed that a donation be made of £150 from the NALC budget line, Cllr Bartram seconded – agreed. Clerk tasked with making the payment.

13. Clerk’s report on insurance comparison:

The Clerk had circulated her comparison report to all councillors, and the Chairman read out parts of it to the meeting. All agreed that this was a document that would be useful, when it came to renew insurance next year, and Cllr Heard suggested that Clerk could seek a reduction in the non-negotiable money and cash cover items which seemed rather high at £250,000 and £5,000 respectively. This may or not result in a premium reduction. Clerk will contact the insurers for quotes and report back to the LPC meeting before the next renewal date.

14. Finances:

Payments approved 21st June 2022 and paid since last meeting:

Dunn & Dusted – grass cutting	£180
SW Hygiene	£133.01
D. Northcott	£108
Village Hall hire	£20
D. Hilton PAYE work	£10
Wood for Play Area repairs	£58.40
Clerk's – May tax, and June salary/expenses	£355.55
Councillors' expenses (9 x £26)	£234
Clerk's SLCC membership	£98
Inter account transfers	£1.500

Outstanding payments due July/August before the next meeting, for approval:

Dunn & Dusted – grass cutting	£360
SW Water – estimate by Clerk	£60
D.Northcott	£216
Medisol Defibrillator pads – based on last year	£60
Clerk's July and August salary, expenses, tax	£690
Village Hall hire	£30 (Hall fees £10 per hour)
D. Hilton – PAYE work	£20
EDF – electricity invoice received 19 th July	£62.10
Jimdo web hosting	£27
Total	£1,525.10

It was proposed by the Cllr Heard, seconded by Cllr Lee and agreed that all payments and transfers listed above be approved.

Bank Balances as at 11th July 2022:

Deposit A/C 07083384	£3,666.65
Current A/C 00105609	£462.47

Bank reconciliation 30th June and bank statements – circulated to all Councillors

Inter A/C transfer approval - £1,250

Approval of an inter-account transfer of £1,500 was proposed by the Chairman to take into account that the defibrillator pads cost has increased to £65, Jimdo payment was £120, and there will be a £150 donation to Amenities for the Fireworks Display, seconded by Cllr Williams and agreed.

15. Parish Problems:

Cllr Williams expressed concern about the overgrown state of the field leading to Grylls Park. This is used by locals on foot, and he is concerned about the fire risk. He proposed that the landowner be approached to clear the site, but it then became apparent that the landowner's whereabouts were not known. Chairman will endeavour to communicate with the landowner.

Cllr Bartram reported that there have been a number of instances of teens and pre-teens frequenting St Marnarch's Church to smoke, and for purposes other than contemplation/prayer. He fears that they are abusing the 'open door' policy that LPCC has, and this may lead to the church being damaged, or destroyed, if it is kept unlocked. Cllr Martin suggested a simple and relatively cheap internet connected video camera, but Cllr Bartram stated that the internet connection at the church was not reliable. Chairman tasked Clerk with drafting a suitable notice to bring this to the attention of the parents in the community. Clerk to liaise with Cllr Bartram in this respect.

16. Any Other Business:

Chairman expressed thanks to Cllr Heard for Chairing, and Cllr Gundry for minuting the last meeting.

17. Public Participation:

None

18. Date and time of next meeting:

Tuesday 20th September 2022 at 7.30pm.

The Chairman thanked everyone for attending.

The meeting closed at 21:30