

LANREATH PARISH COUNCIL MEETING MINUTES

Date of Meeting

17 June 2025 commencing 19.30

Present

Cllr Peter Bartram, Cllr Sandie Christiansen, Cllr David Heard – Chairman, Cllr Mike Roberts, Cllr Stephanie Vickery, Mrs R Warren – Clerk.

Cty Cllr Sarah Preece in attendance.

Two members of the public.

The Chairman opened the meeting and welcomed everyone.

1. Members of the Public are invited to address the Council

PCSO Cocks had emailed the Clerk:

“Dear Councillors,

Please accept my apologies for my nonattendance at this month’s Parish Council meeting.

From 1 to 31 May 2025 I am pleased to report that there were no crimes.

Numerous patrols have been conducted around the Parish and all was found to be in order.

If there are any questions or matters arising for my attention, then please contact me in the usual manner.”

Next, one of the applicants addressed the Council regarding PA25/03423. Having purchased the parcel of land in 2024, they hoped to build a dwelling for their family. The planning application was occasioned by the need to re-locate the dwelling to approximately 45m east of the barn, the subject of the Class Q permission, because of over-head high voltage cables, and surface water flooding where the barn stands now.

They would demolish the existing barn if required to do so.

They have kept the new dwelling size, orientation, and outward appearance virtually unchanged, however there is insufficient room on the roof for the number of solar panels they would require to ensure clean energy at the property for 9 months of the year. Thus the application includes permission for a modest array on the ground beside the property.

The applicants stated that they are fully committed to enhancing the biodiversity of the site.

Chairman thanked the applicants for the background information, and explained that their application would be dealt with later in the meeting.

2. Apologies

Vice-Chairman, and Cllr Honeyman. Explanations received and approved unanimously.

3. Members of the Council to disclose their interests in matters to be discussed and to decide requests for dispensations

None.

4. To approve the minutes of the annual meeting held on 13 May 2025

Cllr Bartram proposed that the minutes be approved as drafted, seconded by Cllr Roberts, and all in favour who had attended that meeting. Chairman signed the minutes.

5. County Councillors' report

Report to Councillors: Cllr Sarah Preece, Lostwithiel and Lanreath

"As previously reported, I was selected to be a Cabinet Member for Cornwall Council.
The Portfolios have now been agreed and my role is as follows:

Councillor Sarah Preece – Cabinet Member for Tourism, Localism and Planning

This means I will be leading on budget and policy formulation, and implementation on:

Tourism

Visitor Economy

Localism

Leisure Services

Cultural Services and Cornish Language

Library and cultural services i.e. museums and archives

Social inclusion, digital inclusion employability and welfare

Community Area Partnerships

Relationships with Town and Parish Councils

Relationship with the voluntary and third sector

Registrars

Planning

Local Plan and associated local planning guidance

Neighbourhood Plans

Development Control Service and Planning Enforcement."

Cty Cllr Preece had provided Councillors with the Press Release from Cornwall Council which detailed the full Cabinet list, made up of Lib Dem and Independent Councillors. There is in her opinion a strong mix of experienced and new Councillors in the cabinet.

She took some questions regarding the New Local Plan which is still awaited.

6. Clerk's report

- PA24/04905 – still awaiting a decision.
- Village pump refurbishment – Parishioner who volunteered to carry out the work is on an extended holiday.
- Village toilet drain – insurance claim has been rejected as no damage to property, i.e. the actual toilet. Clerk is disputing this. Cornwall Drains Ltd have advised that a CCTV survey will cost £196 plus VAT for the first hour and £65 plus VAT for each subsequent half hour on site. This survey must be done to ascertain the extent of the tree root incursion of the drain. Clerk will continue to press the Insurer to cover the cost of the CCTV survey as part of an overall claim, for which the excess is £250.
- Bury Down Lane debris – Clerk is keeping a watching brief on this, but there has been no problem during the dry weather.
- Format changes to agenda and minutes – Clerk has adopted best practice regarding the drafting of the agenda, and the minutes for this meeting, following her attendance at a CALC course in March. Matters Arising will be replaced by Clerk's Report, and there will be no Parish Problems or Any Other Business items – as resolutions can

only be made on items clearly defined in the agenda. Councillors can submit agenda items at any time prior to drafting the agenda, which is generally ten days ahead of the meeting.

- Possible move to .gov.uk domain name – Clerk will include this in the agenda for the November meeting when the Budget for next year will be discussed. The cost of a move to .gov.uk is likely to exceed £700 due to the current website platform being unsuitable for a simple transfer. There is no Budget provision for this in the current year. Clerk has obtained price estimates, and will prepare a full report for the November meeting.
- Garden Group shed – Clerk has added this to the Parish Council Asset schedule at a nominal value of £250.
- Slate sign – tree presentation plaque – Clerk had taken delivery of the sign which Councillors had seen. Chairman will prepare a suitable mounting for it. To be reviewed at the next meeting regarding date of planting ceremony.
- Sign replaced at Play Area – this will be back on the Play Area enclosure before the next meeting. Clerk had to obtain suitable brackets for re-fixing.
- Photo of new handrails at the Community Garden have been sent to the owner – with no response.
- Online road repair report made by Cllr Christiansen – had been acknowledged but works still outstanding. Cllr Christiansen will pursue.
- New signatories to Lloyds Bank – Clerk is awaiting mandate forms, and will obtain prior to the next meeting.
- Minutes summary for March/April had been submitted by the Clerk to The Parish News on 12 May.

7. Correspondence – All correspondence received via email unless otherwise indicated; all circulated by the Clerk, or the Chairman, to Councillors.

Cornwall Council

- Weekly Planning Lists
- Town and Parish Council Newsletter - 9 May and 6 June
- Street Lighting Initiative – Next Phase – 6 May
- Conservation week at St Constantine Chapel – 14 May
- CORMAC Arboricultural Service – Help with Landowner – 16 May (Cllr Bartram responded)
- Agenda East Sub-Area Planning Committee meeting 9 June – 29 May
- Agenda for Strategic Planning Committee meeting 12 June – 3 June
- South East Cornwall Community Area Partnership (SECCAP) correspondence – 4, 9, 13, 27 May, and 3, 6, 7 June

Other correspondence – any correspondence of community interest has been uploaded to the Parish website/linked to Facebook by Cllr Vickery or Vice-Chairman

- Office of Police and Crime Commissioners (OPCC) Weekly Columns, and correspondence, and Press releases - 9, 12, 13, 19, 21, 24, 28, 31 May and 3 June
- Member of the public enquiry re: Elgin pre-app Solar Farm in Lanreath – 8 May (Clerk responded on 8 May)
- NHS Cornwall Together May 2025 – 31 May
- Lanreath Ladybirds and Amenities thanks for donations – 16 May
- Cornwall Rewind Radio – Cornwall Hero Awards nominations – 20 May
- Clean Cornwall Newsletter – 20 May
- WWF Event Invitation – 20 May

- Trelawney Benefice thanks for donation – 27 May
- Prime PLC Grant Funding publicity – 29 May
- **Royal British Legion VJ Day 80 – 2 June. Councillors to consider purchase of memorabilia – such as a large VJ 80 flag £19.99**
Chairman proposed that a commemorative flag be purchased from Royal British Legion for display on VJ Day 15 August, and to be paid for from the contingency for one-off community project donations. Seconded by Cllr Bartram, and unanimously agreed. Clerk so tasked.
- CALC Notice: Co-option Guidance – 31 May
- Cllr Christiansen report to and responses from Highways re: road repairs in Lanreath – 4 and 6 June
- **Anna Gelderd MP Proposed Solar Farm in Lanreath – 5 June. Councillors to consider response.**
Councillors expressed a general agreement that the possibility of a solar farm in the Parish is a major consideration for the community, and thus worthy of a full public consultation, as Anna Gelderd MP states in her email. After some discussion Chairman proposed that Clerk draft a response to Ms Gelderd in terms seeking her advice and assistance as to how to proceed. Cllr Roberts seconded and all agreed. Clerk so tasked. Cty Cllr Preece suggested that Lanreath Parish Council may also wish to notify Cornwall Council Head of Planning of the intention to engage the local community in consideration of the confidential pre-application for the solar farm.

8. Planning – PA25/03423 Construction of a new self-build/custom build dwelling (in lieu of extant Class Q permission PA23/10152) and installation of a solar array and landscaping. Location Enys Avallon, Lanreath. Consultee Comments to be submitted by 18 June.

Councillors reviewed the application by reference to the location plans, elevation drawings, and planning statement included with the application. Councillors discussed the position of the proposed new dwelling and considered on balance that they had no objection. There was a minority view expressed that the Parish Council should support the application, as the applicants had applied for permission, rather than proceeding with unauthorised building. Chairman proposed that Consultee Comments from Lanreath Parish Council be “No objection”, seconded by Cllr Vickery and majority in favour. Clerk so tasked.

9. Councillor vacancies

With three vacancies on the Parish Council it was generally considered that efforts should be made to encourage members of the community to put themselves forward for co-option. This could be done in a variety of ways, word of mouth, social media posts, and advertising.

After some discussion Chairman proposed that he endeavour to put some edited highlights of meetings on the Shop Notice Board, seconded by Cllr Roberts, and all agreed. Chairman so tasked.

A group photo of Councillors, and other suggestions, to be held over to the next meeting for further consideration.

10. Grass cutting and LMP Contractor

Councillors considered that Dunn & Dusted provide a reasonable service for the community and no change in contractor is required.

11. PAYE Advisor and internal auditor

Due to some problems regarding lack of communication, failure to provide pay slips and P60s, and delays in advising of net pay, Councillors felt that a change of PAYE advisor was advisable. Clerk's recommendation of Lanhydrock Accountancy Practice was proposed as a suitable alternative by Chairman, and seconded by Cllr Christiansen. Clerk tasked with engaging new PAYE advisor and notifying current advisor.

Possible new internal auditor to be considered at the July meeting. Clerk to research and report then.

12. Memorial bench for Billie Hayes

Request from Lanreath Amenities proposed for approval by Cllr Christiansen and seconded by Cllr Bartram. Unanimously approved. Clerk tasked with notifying Sandra Pipe.

13. Play equipment safety inspection report 8 May

All found to be in order – no further action required.

14. Local Maintenance Partnership

Chairman proposed that Lanreath Parish Council continue with the LMP, and retain the current contractor at the increased quote of £100 per cut. Seconded by Cllr Roberts and all agreed. Clerk tasked with signing and returning the contract to Cornwall Council and advising the contractor.

15. Purchase of a permanent Christmas Tree for Millennium Green

Clerk reported that a cost effective and green alternative to the annual purchase of a tree that is then disposed of would be a planted tree, and provided details of possible varieties. Clerk suggested that she liaise with Derek Stephenson – who voluntarily manages the Christmas lights for the village – and report back to the next meeting, perhaps a site meeting also to consider best planting position. Chairman proposed that the Clerk's suggestion be accepted, seconded by Cllr Christiansen and approved. Clerk so tasked.

16. Asset Inspection Report

Cllr Honeyman being absent, she had telephoned the Clerk to state that there were a few matters to report – some clearance of bushes in the Community Garden, clearing around the Queen's Tree, the broken dog mess bin at Grylls Park (Clerk will chase up), and a rotten post holding a perimeter rope beside the football pitch (Clerk will report to the Football Club).

17. Village Hall report

Cllr Vickery reported that there is to be a Car Boot sale and indoor table tops sale at the Village Hall on 29 June. They are hoping that it will be well supported. The Village Hall Management Committee are looking at getting a professional in to paint the main hall ceiling, and may get new lights. New doors are also due to be fitted. On being asked for an update by Cllr Christiansen, Cllr Vickery was unable to say when a container for overflow storage would be obtained – Moss had declined to assist.

18. Community Area Partnership report

Chairman confirmed that the next meeting will take place on 23 June.

19. Climate change

Cllr Vickery is new to the role and is awaiting contact from the Environmental Group at SECCAP – Clerk confirmed that her details had been given to SECCAP, but she would endeavour to ascertain who was Environmental Lead.

20. Clerk seeking approval for September meeting absence, and a minute taker

Clerk had received confirmation that Vice-Chairman was willing to take minutes in her absence. It was proposed that her absence on vacation from the September meeting be approved. This was seconded, and agreed.

21. Finances

Year to date figures, May bank reconciliation, and bank statements had been circulated to all Councillors. Full details of all payments due before the July meeting were listed on the June agenda. Chairman proposed that the Clerk's requests for all payments as listed totalling £2,701.06, and an inter-account transfer of £1,400 all be approved. Seconded by Cllr Bartram, and unanimously approved.

Cllr Roberts confirmed that he had checked the May bank reconciliation with bank statements and invoices, and found it to be correct – and he then signed it.

22. Items for the next meeting agenda

Cllr Vickery would like to include an item regarding possible provision in the village of play area and equipment for smaller children.

23. Public Participation

None.

24. Date and time of next meeting – Tuesday 15 July at 7.30pm.

Meeting ended at 9pm.