

NEIGHBOURHOOD PLAN MEETING
21st October 2015

Present: Keith Jackson, Richard Pugh, Peter Bartram, Bill Berry, Sue Cave, Andrew Facey, Sandra Pipe, John Mason, Mike Watts, Marion Facey, Peter Seaman, Penny Gorman

Apologies: Jane Aspinall, Paul Godfrey, David Johns

1. Approval of previous minutes

John Mason proposed that the minutes be approved. This was seconded by Andrew Facey and agreed by those present.

2. Matters arising

- Finances – Lynda confirmed that she had obtained information regarding funding – up to £8000 available.
Keith advised all to look at the Quethiock NP which is online. Quethiock has a lot in common with Lanreath.
- Use of consultants – Keith felt that consultants should be used as they would go through the items of significance and state the conditions we should work within and the community response to the questions with regard to population, transport etc. This would save a lot of work. The MAGIC report would assist as it gives an understanding of the geographical background of the parish. ACTION - KEITH TO CONTACT JO RAMSDEN AND AECOM
Agreed that survey should take place soon. Need to approach Council for any help they can offer.
- Flyer for distribution with Lanreath Lifestyle – The flyer produced by Marion was circulated. Need to distinguish between the public meetings and the steering group. ACTION – PETER B AND MARION TO SORT PRINTING
Need to ensure every household has a copy of the flyer as part of the publicity process and need to record who is visited as evidence. Need to identify any gaps where areas of parish are not contacted. When we circulate the survey, this information will help us to ensure that we reach all parishioners. ACTION – MARION
- Poster – Keith produced the poster which, once printed, will be displayed on noticeboards around the parish.
- Facebook, newspapers liaison – Cornish Times was not enthusiastic. The articles written for Lanreath Lifestyle to be put in Cornish Times under Parish News. ACTION – SANDRA / KEITH
- Website – Keith is looking for someone to take this over.
- Village events – need to raise awareness at as many events as possible. The steering group will have representatives at village events to publicise, encourage interest and gather opinion:-
 - Shop extension opening – 21st November – ANDREW /BILL
 - Church soup and pudding lunch – PETER B
 - Christmas Fair – 28th November – PENNY / SANDRA / MARION
 - Church Christmas fair – 5th December – PETER B

3. Development of detailed Community Survey

It was agreed this would be distributed through Marion's list plus volunteers. The aim is to produce the survey by December – 300 copies – for mass distribution in January 2016.

We would ask on the questionnaire if households included anyone aged 16-18 and send extra survey forms as necessary.

ACTION – KEITH / BILL to write it.

ACTION – PETER B to print.

4. Community Liaison

Jane has produced a list of organisations. It was considered that there is sufficient representation on the current steering group.

Sue and John have already started to identify local businesses through Yell.com.

Need to identify people who do business in the village but who live outside of the village, e.g. Charteroak, and those who have an office within the parish.

Peter Hooper was the only farming representation on the steering group.

5. Any Other Business

It was thought the steering group might need a written constitution. ACTION – KEITH TO INVESTIGATE

Public meeting – aim for January following distribution of survey. Discuss at next meeting.

The Rally Club has many members; contact with the club could help 'spread the word'.

6. Date of next meeting

Wednesday 11th November at 7.30 p.m.