

LANREATH PARISH COUNCIL

Monday 12 October 2026

To members of the Council

**You are hereby summoned to attend the meeting of the Lanreath Parish Council in
Lanreath Village Hall on**

Tuesday 20 October 2026 at 6.30 pm

(Please note that under the Openness of Local Government Bodies Regulations 2014 this
meeting may be recorded)

Rebecca Warren Clerk to the Council

A G E N D A

- 1. The Chairman will introduce the meeting and Members of the Public are invited to address the Council**
- 2. Apologies**
- 3. Members of the Council to disclose their interests in matters to be discussed and to decide requests for dispensations**
- 4. To approve the minutes of the meeting held on 15 September 2026**
- 5. Toilet Cleaning Contractor appointment**
- 6. County Councillor's Report**
- 7. Clerk's report**
 - Notice of Councillor Vacancies – the four vacancies for co-option are on the website, and poster is ready for approval for display around the Parish.
 - Broken brick circles Grylls Park – progress report.
 - Shop footpath light – consider cost of sourcing and installing a suitable light
 - Herodsfoot signage replacement – progress report.
 - New website live – Clerk seeks permission to replace old logo and is in the process of making amendments to the planning section table to incorporate Vice-Chairman's review suggestions.
 - The reviewed Recording of Meetings, and Safeguarding Policies have been uploaded to the Parish Website.
 - Clerk has uploaded Temporary Road Closure Notices to the Parish Website, Vice-Chairman has linked to Facebook.
 - The £200 donation to Lanreath Amenities towards the Village Fireworks Display has been paid – Sandra Pipe has thanked the Parish Council.
 - Unauthorised building in the Parish – nothing to report.
 - Councillor WhatsApp group.
 - Register of Interests reminder.
 - Annual Sanitary Waste Transfer Note – Clerk seeks permission to sign for the coming year.
- 8. Significant Items of Correspondence** – All correspondence received via email unless otherwise indicated has been circulated by the Clerk, or the Chairman, to Councillors.

Cornwall Council – none

Other correspondence -

- Parishioner email regarding overgrown weeds/brambles at Play Area – 28 September (See item 16 below)
- 9. **Water leak on the lane near Bocaddon Cottages causing damage to the road surface** – update.
- 10. **Cornwall Council Planning event 23 September** – Vice-Chairman to report.
- 11. **Community Preparedness/Emergency Planning**
- 12. **Lanreath Playing Field land** – update
- 13. **Public Rights of Way in Lanreath Parish** – consider seeking assistance from The Ramblers Association
- 14. **Farm Buildings landscaping – PA26/04330** Chairman to report.
- 15. **Policies and Procedures - to review:**
 - Risk Assessment
 - IT Policy
- 16. **Asset Inspection Report** – and review of weekly inspections of the Play Area; possible flower bed on Millennium Green, and plant troughs in the Village; possible new bench for Community Garden.
- 17. **Play Area** – to consider replacement/renewal; possible steering group and community consultation; Chairman to report regarding recent works.
- 18. **Village Hall report** – possible adoption of responsibility for grass cutting by Lanreath Parish Council.
- 19. **Community Area Partnership (CAP) report**
- 20. **Climate Change report**
- 21. **Appointment of internal Auditors and declaration of no conflict of interest with BDO**
- 22. **Draft budget for 2027/28** – subcommittee for preparation before November meeting
- 23. **Financial Report** - Payments approved 15 September, or before, and paid since the July meeting:

Dan Northcott – September	£120
British Gas – September	£16.10 inc. VAT
Toilet supplies	£60.71 inc VAT
Lloyds Bank	£4.25
Clerk September net salary	£498.02
Clerk's Sept. home-working allowance	£25.58
Grass cutting	£180
Payroll services	£60 inc VAT FINANCIAL REGS

Inter-account transfers £1,300 completed.

Royal British Legion wreath for Remembrance Sunday ordered online by the Clerk £26.50 (less than Budget); Clerk's tax and employer's NI July/August/Sept payable in October (2nd Qtr) £200.72. Lanreath Village Hall invoice awaited for September meeting – previously approved - £30.

Payment to Lanhydrock Accountancy Practice for payroll services made under Financial Regulations.

Precept £9,687.15 received.

Approval sought for Financial Regulations payments and for payments due before the November 2026 meeting:

Toilet cleaning contractor	£120
Possible toilet cleaning supplies (estimate)	£50
Lanreath Village Hall	£30
Clerk's salary/tax October	£554.42
Clerk's tax-free home-working exps	£25.58
Employer's NI on Clerk's salary	£41.34
Grass cutting	£240
Hedge Cut Millennium Green	£250
British Gas – energy supplier	£16.39
Lloyds Bank charges	£4.25

Total including payments previously approved £1,562.70.

Bank balances at 30 September 2026 as per bank reconciliations and statements circulated to all councillors and approved by Cllr Roberts.

Bank balances as at 9 October 2026:	Current account £145.16
	Deposit account £15,609.40

Approval sought for an inter-account transfer of £1,600

24. Items for next meeting agenda

25. Public Participation

26. Date and time of next meeting - Tuesday 17 November 2026 – start time 18.30 hrs.