

LANREATH PARISH COUNCIL

MINUTES OF THE MEETING OF LANREATH PARISH COUNCIL Tuesday 15 September 2026 commencing 6.30 pm Lanreath Village Hall

Present

Cllr David Heard (Chairman), Cllr John Gundry (Vice-Chairman), Cllr Stephanie Vickery, Cllr Duncan Irvine and Mrs Rebecca Warren (Clerk).

1. Public Participation

No members of the public were present. The circulated report from PCSO Cocks recorded three crimes in the Parish during 1 July–31 August 2026: one assault, one fraud and one harassment.

2. Apologies

Apologies were received from Cllr Roberts and Cllr Honeyman

3. Declarations of Interest

No conflicts of interest were declared.

4. Minutes of Previous Meeting

It was proposed, seconded and unanimously agreed that the minutes of the meeting held on 21 July 2026 be approved. The Chairman signed the minutes.

5. County Councillor's Report

The County Councillor had sent apologies and a written report regarding funding available for projects to improve buildings. Cllr Vickery had forwarded the information to the Village Hall Committee. Cllr Irvine suggested that it also be forwarded to the Village Shop. The Clerk to do so.

6. Clerk's Report

The Clerk reported as follows:

- Notice of Councillor Vacancy – it was proposed, seconded and agreed that the Clerk should advertise the vacancies for co-option on the Parish Council website and the Shop Notice Board, for recruitment to the four vacant seats.
- Residents' responses regarding the broken brick circles at Grylls Park – the County Councillor is in email contact with a resident who has strong views about the Parish Council accepting responsibility for maintenance of the verges. Clarification is being sought from Cornwall Council

and Highways as to where responsibility lies. In the interim, the Chairman has spoken with another resident who offered to carry out maintenance and repair work. The matter will be kept under review.

- Shop footpath light and Punch Bowl Inn car parking fence – the light remains un-connected, and the fence has not been replaced, despite assurances from the owner of The Punch Bowl Inn. If unresolved by the next meeting, the Parish Council will consider installing a light on the Millennium Building. Replacement of the fence remains the responsibility of the Punch Bowl Inn owner.
- Herodsfoot signage replacement – the Chairman is awaiting confirmation from Highways and will chase this.
- Overnight small campervan and motorhome parking at the Punch Bowl Inn car park – only one vehicle is known to have parked overnight since the last meeting. There have been no further issues with damage to the village toilet. No further action was required.
- BDO external audit – the audit is complete. One comment was made regarding the over-long period allowed for Public Inspection. The Clerk has noted this for next year.
- New website – the new website is live. The Clerk has notified Cornwall Council, SECCAP, CALC, NALC and others of her new email address and, where required, the new Councillor email addresses.
- New Councillor emails – one Councillor has encountered difficulties; Cllr Irvine will assist.
- Planning applications PA26/03054 and PA26/04330 – consultee comments have been submitted.
- The reviewed General Privacy Notice and Code for Handling Complaints have been uploaded to the Parish website.
- Temporary Road Closure Notices have been uploaded to the Parish website by the Clerk, and the Vice-Chairman has linked them to Facebook.
- The Clerk is working remotely during September and October 2026 and will attend the October meeting.
- The Clerk is now using AI to assist with drafting minutes and other documents, research, report writing and resizing documents for uploading to the Parish website. Following discussion, it was proposed, seconded and agreed that the cost of AI will be considered in the budget for next year at the November meeting, together with an AI policy for the Parish Council.

7. Correspondence

No action was required on Cornwall Council correspondence.

A small poster from the office of Anna Gelderd MP, containing contact details and no political endorsements, was considered suitable for the Notice Board outside the shop. It was proposed, seconded and agreed that the Vice-Chairman would display it there.

A request for a donation towards the Lanreath Village Fireworks display was considered. It was proposed, seconded and agreed that a donation of £200 be made from the contingency fund for community project donations. The Clerk will action this and notify Sandra Pipe.

8. Unauthorised Building in the Parish

The matter will be kept under review.

9. Water Leak

The Chairman had lodged a complaint with South West Water but had not received a response. Members of the public reported that the leak was ongoing. The Chairman will chase South West Water.

10. Community Preparedness/Emergency Planning

The Vice-Chairman is waiting to hear from the Village Hall and the Church and will then be able to finish drafting the plan. This will be reviewed at the next meeting.

11. Lanreath Playing Field Land

The Chairman is still awaiting advice regarding the legal position of the Football Club. There has been no contact from the Football Club with the Parish Council. The matter will be considered further at the next meeting.

12. Register of Interests

Two Councillors have yet to submit their forms. The Clerk will email blank forms to them to assist.

13. Public Rights of Way

The Clerk will obtain details of the Ramblers Association, with a view to the Parish Council considering inviting its members to walk the Public Rights of Way in the Parish and report on their condition. This will be considered further at the next meeting.

14. Policies and Procedures

The Recording of Meetings and Safeguarding Policy documents were reviewed and redrafted by the Clerk, Chairman and Vice-Chairman. It was proposed, seconded and unanimously agreed that the new policies be adopted. The Clerk will publish them on the website.

15. Asset Inspection

Cllr Honeyman had carried out weekly inspection reports of the play area until recently, when a knee problem affected her mobility. Cllr Vickery will liaise to assist in future. No problems were reported. The play area skateboarding slide footplate will likely require repair before next year.

16. Play Area

To ascertain community interest in possible refurbishment or replacement of the play area equipment, the Clerk will prepare a short survey for consideration by the Council at its next meeting.

17. Village Hall

Cllr Vickery reported that the last two car boot sales had not been as successful as hoped. There will be a Christmas Fayre at the Village Hall on 21 November and Lanreath Spirit are hoping to book an indoor ice-skating rink. The Village Hall broke even last year. Two new trustees are required. The estimated cost of repairing and repainting the ceiling and installing new lighting is approximately £17,000. Volunteers are needed to assist with painting on 19 September. The disabled toilet also needs repainting.

The wood has been removed from the grass verges. The Chairman will endeavour to mow the verges for the Village Hall before the October meeting.

18. Community Area Partnership (CAP)

There has not been a meeting.

19. Climate Change

Cllr Vickery reported that she had discovered a very interesting and useful website, AA Environment, and recommended that Councillors look at it. <https://aaenvironment.com/>

20. Financial Report

With the Fireworks donation approved at £200, it was proposed, seconded and unanimously agreed that the Clerk's request for authorisation of payments and inter-account transfers be approved.

21. Items for Next Agenda

The Gardening Group will be seeking permission to plant an area on the Millennium Green.

22. Public Participation

No matters were raised.

23. Date of Next Meeting

Tuesday 20 October 2026 at 6.30 pm. The meeting closed at 7.30 pm.

Signed Chairman

Date