

LANREATH PARISH COUNCIL

Thursday 3 September 2026

To members of the Council

**You are hereby summoned to attend the meeting of the Lanreath Parish Council in
Lanreath Village Hall on**

Tuesday 15 September 2026 at 6.30 pm

(Please note that under the Openness of Local Government Bodies Regulations 2014 this
meeting may be recorded)

Rebecca Warren Clerk to the Council

A G E N D A

- 1. The Chairman will introduce the meeting and Members of the Public are invited to address the Council**
- 2. Apologies**
- 3. Members of the Council to disclose their interests in matters to be discussed and to decide requests for dispensations**
- 4. To approve the minutes of the meeting held on 21 July 2026**
- 5. County Councillor's Report**
- 6. Clerk's report**
 - Notice of Councillor Vacancy – no responses. Consider advertising vacancies for co-option.
 - Residents' responses to letter regarding broken brick circles Grylls Park
 - Shop footpath light and Punch Bowl Inn car parking fence
 - Herodsfoot signage replacement
 - Overnight small campervan and motorhome parking at Punch Bowl Inn car park
 - BDO the external auditor – audit complete, one comment regarding over long period given for Public Inspection.
 - New website live – Clerk has notified Cornwall Council, SECCAP, CALC, NALC, and numerous others of her new email address and the new Councillor emails – where required.
 - New Councillor emails – Clerk is not aware of any problems.
 - PA26/03054, and PA26/04330 – Consultee comments submitted.
 - The reviewed General Privacy Notice, and Code for Handling Complaints have been uploaded to the Parish Website.
 - Clerk has uploaded Temporary Road Closure Notices to the Parish Website, Vice-Chairman has linked to Facebook.
 - Clerk working remotely September to October 2026 – will be attending October meeting.
 - Clerk now using AI to assist with drafting Minutes and other documents, research, report writing, re-sizing documents for uploading to the Parish website, etc. Consideration of a draft AI policy for Lanreath Parish Council. Cost of ChatGPT upgrade £7 per month – consideration of inclusion of this expense in the next Budget.
- 7. Significant Items of Correspondence** – All correspondence received via email unless otherwise indicated has been circulated by the Clerk, or the Chairman, to Councillors.

Cornwall Council

- Van dweller survey closing date 25 September – 16 July 2026
- Planning Consultation – draft validation guide expired 7 August 2026 – 17 July 2026

Other correspondence

- Office of Anna Gelderd MP and materials for distribution – Received August 2026 via Royal Mail
- Lanreath Amenities, request for donation towards Fireworks display on 31 October – 1 September

8. **Unauthorised building in the Parish** Unsuccessful Appellant has until February 2027 to comply with the Enforcement Notice.

9. **Water leak on the lane near Bocaddon Cottages causing damage to the road surface** - report from one other Parishioner to the Clerk subsequent to the first report.

10. **Community Preparedness/Emergency Planning – update**

11. **Lanreath Playing Field land – update**

12. **Register of Interests new forms to be submitted to Cornwall Council by each Councillor and copied to the Clerk.**

13. **Public Rights of Way in Lanreath Parish – to consider a possible group walk, consider seeking guidance from The Ramblers Association**

14. **To review:**

- Recording of Meetings
- Safeguarding Policy

15. **Asset Inspection Report** – and review of weekly inspections

16. **Play Area – to consider replacement/renewal; possible steering group and community consultation**

17. **Village Hall report**

18. **Community Area Partnership (CAP) report**

19. **Climate Change report**

20. **Financial Report** - Payments approved 21 July, or before, and paid since the July meeting:

HMRC tax and National Insurance 1 st Qtr	£231.43
South West Water	£93.97
Dan Northcott – July and August	£240
South West Hygiene	£139.93 inc VAT
British Gas – July and August	£32.19 inc. VAT
Clerk's July/Aug home-working allowance	£51.16
Clerk's net pay July/August	£995.64
Replacement brush for Toilet	£8.99
Lanreath Village Hall – hall hire July	£30

BDO LLP - external audit	£252 Inc. VAT
Lloyds Bank – charges two months	£8.50

Inter-account transfers totalling £2,250 completed. £500 remaining to be transferred as approved at the July meeting.

Payments previously approved but yet to be paid: Royal British Legion wreath for Remembrance Sunday £28.95; Clerk's tax and employer's NI July and August payable in October (2nd Qtr) £133.81.

There has been no grass cutting since mid-July due to dry conditions.

Approval sought for Financial Regulations payments and for payments due before the October 2026 meeting:

Dan Northcott	£120
Lanreath Village Hall	£30
Clerk's salary/tax September	£554.42
Clerk's tax-free home-working exps	£25.58
Employer's NI on Clerk's salary	£41.34
Grass cutting	£240
British Gas – energy supplier estimated	£25
Lloyds Bank charges	£4.25
Toilet supplies – estimated	£30
Fireworks donation if approved	£210

Total including payments previously approved £1,443.35

Bank balances at 31 July 2026 and 31 August 2026 as per bank reconciliations and statements circulated to all councillors and approved by Cllr Roberts.

Bank balances as at 3 September 2026: Current account £249.82
Deposit account £7,218.72

Precept £9,687.15 due early September.

Approval sought for an inter-account transfer of £800

- 21. Items for next meeting agenda**
- 22. Public Participation**
- 23. Date and time of next meeting -** Tuesday 20 October 2026 – start time 18.30 hrs.