

**LANREATH NEIGHBOURHOOD PLAN  
STEERING GROUP MEETING  
5<sup>th</sup> April 2017**

**Present:** Peter Seaman, David Johns, Sue Cave, John Mason

**Apologies:** Andrew Facey, Sandra Pipe, Eileen Lee, Michael Watts, Richard Pugh, Peter Bartram, Paul Godfrey

1. **Approval of previous minutes** – agreed.

**2. Matters Arising**

Basic Conditions Statement/Quality Impact Assessment and Consultation Statement needs to be updated. Covers all items needed when plan submitted. Plan e-mailed out to statutory consultation bodies and external agencies although some addresses for external agencies not found and these were left out. Noted comments from South West Water.

**3. SG review of comments received to date, discuss any requirements for change**  
Comments and proposed changes circulated to all SG members for review ahead of the meeting discussed and noted by PS. Comments will be included in the Consultation Statement.

Following changes proposed by PS and approved by SG in light of comments received:

- i) Devon and Cornwall Constabulary – comment in respect of designing developments to minimise crime and fear of crime – new Policy CO2 – ‘Secure by Design’ added.
- ii) Cornwall Council – proposed adding reference to Rural Exception Sites in Policy H1 for clarity – H1 i) amended to include this reference.
- iii) Cornwall Council – comment that Policy EH2 was not in conformance – the title of this Policy amended to ‘Demolition in the Conservation Area’ and reference to link between demolition approval and executed contract for redevelopment removed.

**4. Action to be taken in respect of documents / comments received between now and close of Pre-Submission Consultation period**

Will be put on website. If anything contentious PS will e-mail. - may be need for a meeting.

**5. Confirm plans to submit to Parish Council for approval on 18<sup>th</sup> April**

Providing nothing major comes in, then still on course for Parish Council meeting on 18<sup>th</sup> April.

**6. Plan for formal submission: Document package and process**

PS explained process. Examination can take up to 3 months. Aim to appoint examiner during 6 week consultation.

**7. Recap of formal review and examination procedure**

Done.

**8. Any Other Business**

None.

**9. Date of next meeting**

As and when.