

LANREATH PARISH COUNCIL

Monday 13 July 2026

To members of the Council

**You are hereby summoned to attend the meeting of the Lanreath Parish Council in
Lanreath Village Hall on
Tuesday 21 July 2026 at 6.30 pm**

(Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded)

Rebecca Warren Clerk to the Council

A G E N D A

- 1. The Chairman will introduce the meeting and Members of the Public are invited to address the Council**
- 2. Apologies**
- 3. Members of the Council to disclose their interests in matters to be discussed and to decide requests for dispensations**
- 4. To approve the minutes of the meeting held on 16 June 2026**
- 5. To consider applications for Councillor Vacancies**
- 6. County Councillor's Report**
- 7. Clerk's report**
 - Resignation of Cllr Christiansen – Cornwall Council have been notified; Notice of Vacancy awaited. A replacement Village Shop rep to be considered
 - Attendance at the final CALC training 'AI in your community'
 - Residents' responses to letter regarding broken brick circles Grylls Park
 - Shop footpath light and Punch Bowl Inn car parking fence
 - Herodsfoot signage replacement
 - Overnight small campervan and motorhome parking at Punch Bowl Inn car park
 - BDO the external auditor – responses given regarding income variance
 - New website ready to go live – date for consideration 1 August
 - New Councillor emails to be distributed; Clerk can assist
 - Notice of Vacancy following the death of Cllr Peter Bartram – no responses
 - PA26/03055 – Consultee comment submitted
 - The reviewed Standing Orders and Financial Regulations have been uploaded to the new website
 - WhatsApp group for Clerk and Councillors
 - Document destruction – approval sought as per Clerk's report
 - Clerk seeks approval for a folder of minutes to be held at the shop for perusal by Parishioners
- 8. Significant Items of Correspondence** – All correspondence received via email unless otherwise indicated has been circulated by the Clerk, or the Chairman, to Councillors.

Cornwall Council

None

Other correspondence

- South West Water response to campaign group Dour Glan proposed vote of no confidence – 24 June
- TTAG protest march on 25 July – 27 June
- British Gas price increase – 2 July

9. Planning – two matters for consideration:

PA26/03054 Covered Silage Clamp Woodsaws Farm Lanreath – consultee comments to be submitted by 22 July 2026

PA26/04330 Prior approval of agricultural or forestry development for provision of 2 agricultural buildings for machinery and fodder storage - connected to PA26/03245. Land North of Beara Farm Herodsfoot - consultee comments to be submitted by 22 July 2026.

10. Unauthorised building in the Parish

11. Water leak on the lane near Bocaddon Cottages causing damage to the road surface - report from a Parishioner to the Clerk

12. Community Preparedness/Emergency Planning

13. Lanreath Playing Field land

14. Neighbourhood Priority Statement for Lanreath Parish – for review

15. Village footpaths - consideration of repairs

16. Register of Interests new forms to be submitted to Cornwall Council by each Councillor and copied to the Clerk.

17. Public Rights of Way in Lanreath Parish – possible group walk

18. Safety measures – junction of Windwards and St Marnarch's Lanreath Village

19. To consider the review of the Council's Policies and Procedures

- General Privacy Notice
- Code for Handling Complaints
- Recording of Meetings
- Safeguarding Policy
- Risk Assessment
- IT Policy
- General data protection regulations policy (new)
- Document Retention Policy
- Code of Conduct
- Reserves Policy

20. Asset Inspection Report – implementation of weekly inspections as per insurers requirements

21. Village Hall report

22. Community Area Partnership (CAP) report

23. Climate Change report

24. Financial Report - Payments approved 16 June, or before, and paid since the June meeting:

Hedge cut Community Garden	£250
Councillors expenses x 2 @ £29 each	£58
Dan Northcott	£120
Community areas grass cut	£240
Western Web – change of domain name	£636 inc. VAT
British Gas	£16.47 inc. VAT
Lloyds Bank charges – May/June	£4.25
Clerk's home-working allowance	£25.58
Clerk's net pay June	£497.82
SLCC Clerk's membership renewal	£158
Lanreath Village Hall – hall hire	£30
CALC – final AI course fee	£42 Inc. VAT FINANCIAL REGS
Lanhydrock Accountancy – payroll	£60 inc VAT FINANCIAL REGS

Received VAT refund £658.15 on 3 July.

General Reserve currently stands at £7,773.46.

Inter-account transfers totalling £1,950 completed. £1,000 remaining to be transferred as approved at the June meeting.

Payments previously approved but yet to be paid: External Auditor's fees £252; South West Hygiene £167.91; Clerk's tax and employer's NI First Quarter £231.43.

Approval sought for Financial Regulations payments and for outstanding payments due before the September 2026 meeting:

Dan Northcott	£240
Lanreath Village Hall	£30
Clerk's salary/tax July and August	£1,108.84
Clerk's tax-free home-working exps	£51.16
Employer's NI on Clerk's salary	£41.34
Grass cutting	£480
British Gas – energy supplier estimated	£36
Lloyds Bank charges –	£8.50
Community Garden Hedge Trimming	£250
Royal British Legion – wreath for Nov.	£28.95

Total including payments previously approved £2,926.13

Bank balances at 30 June 2026 as per bank reconciliation and statements circulated to all councillors and approved by Cllr Roberts.

Bank balances as at 10 July 2026: Current account £231.61
Deposit account £9,464.88

Approval sought for an inter-account transfer of £1,750

25. Items for next meeting agenda

26. Public Participation

27. Date and time of next meeting - Tuesday 15 September 2026 – start time 18.30 hrs.