

LANREATH PARISH COUNCIL

Monday 8 June 2026

To members of the Council

**You are hereby summoned to attend the meeting of the Lanreath Parish Council in
Lanreath Village Hall on
Tuesday 16 June 2026 at 6.30 pm**

(Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded)

Rebecca Warren Clerk to the Council

A G E N D A

- 1. The Chairman will introduce the meeting and Members of the Public are invited to address the Council**
- 2. Apologies**
- 3. Members of the Council to disclose their interests in matters to be discussed and to decide requests for dispensations**
- 4. To approve the minutes of the meeting held on 19 May 2026**
- 5. To consider applications for Councillor Vacancies**
- 6. County Councillor's Report**
- 7. Clerk's report**
 - Broken fence on Millennium Green – feasibility of replacement with hedging
 - Attendance at CALC training 'AI in your community'
 - Quotations for work to repair/replace broken brick circles
 - Shop footpath light and Punch Bowl Inn car parking fence
 - Herodsfoot signage replacement
 - Overnight small campervan and motorhome parking at Punch Bowl Inn car park
 - Replacement defibrillator purchased with the grant from Bocaddon Turbine Fund and in position at Millennium Building; maintenance contract with Duchy Defibrillators
 - Community Garden handrail damage
 - AGAR 2025/26 submitted to BDO the external auditor; published on Parish website
 - Notice of Public rights of inspection (AGAR requirement) published on website
 - New domain name, website, and emails
 - Cornwall Council has been notified of the death of Cllr Peter Bartram
- 8. Significant Items of Correspondence** – All correspondence received via email unless otherwise indicated has been circulated by the Clerk, or the Chairman, to Councillors.

Cornwall Council

- Public Spaces Protection Order renewals consultation – May 2026
- CORMAC meet the Team Summer Workshops (Liskeard 24 June) – 1 June 2026
- Town and Parish Council Newsletter (CHANGE TO REGISTER OF INTERESTS) – 5 June

9. **Planning PA26/03055 Covered dung store at land East of Woodsaws Farm, Lanreath** – consultee comments to be submitted by 22 June 2026.
10. **Unauthorised building in the Parish - site near South Park Farm**
11. **Community Preparedness/Emergency Planning**
12. **Lanreath Playing Field land**
13. **Neighbourhood Priority Statement for Lanreath Parish**
14. **Village footpaths - consideration of repairs**
15. **Public Rights of Way in Lanreath Parish – possible group walk**
16. **20 mph zone implementation Lanreath Village**
17. **Safety measures – junction of Windwards and St Marnarch’s Lanreath Village**
18. **To consider the review of the Council’s Policies and Procedures**
 - Standing Orders
 - Financial Regulations
 - General Privacy Notice
 - Code for Handling Complaints
 - Recording of Meetings
 - Safeguarding Policy
 - Risk Assessment
 - IT Policy
 - General data protection regulations policy (new)
 - Document Retention Policy
 - Code of Conduct
 - Reserves Policy
19. **Asset Inspection Report** – possible removal/replacement of skateboard equipment
20. **Village Hall report**
21. **Community Area Partnership (CAP) report**
22. **Climate Change report**
23. **Financial Report** - Payments approved 19 May, or before, and paid since the May meeting:

Dan Northcott	£120
CALC – Clerk’s training	£84 inc. VAT
Duchy Defibrillators – 2 maint. contracts	£492 inc. VAT
Lloyds Bank charges March/April	£4.25
British Gas – electricity	£15.69 inc. VAT
Community areas grass cutting	£240
Clerk’s net pay – May	£497.82
Clerk’s home-working allowance	£25.58
Lloyds Bank charges – April/May	£4.25
Millennium Green hedge cutting	£250 FINANCIAL REGULATIONS
LMP public rights of way strimming	£125 FINANCIAL REGULATIONS

Duchy Defibrillators – new defib. £1,078.80 inc. VAT

Payments to Mike Travers for hedge cutting and LMP work done under Financial Regulations – work notified after the May meeting.

Received (Deposit Account) £618.46 on 4 June from Cornwall Council for LMP work – LMP Reserve currently stands at £1,697.24 (after transfer of £125 to Current Account for LMP work).

General Reserve currently stands at £7,773.46.

Inter-account transfers totalling £1,625 completed – including £125 transferred from Deposit Account to Current Account £125 for LMP invoice, under Financial Regulations.

Payments previously approved but yet to be paid: Lanreath Village Hall Hire for May meetings (£60); HMRC tax and NI Clerk's salary (£290.44); Western Web (£1,048.80); Councillor expenses (2 x £29 = £58); SLCC membership renewal (£155.55).

Previously the External Auditor's fees were approved at £192 inc VAT but the total will be £252 inc VAT – approval sought for that amount.

Clerk will apply for VAT reclaim of approx. £482 at the end of June.

Approval sought for Financial Regulations payments and transfer, and for outstanding payments due before the July 2026 meeting:

Dan Northcott	£120
Lanreath Village Hall	£30
Clerk's salary/tax June	£554.42
Clerk's tax-free home-working exps	£25.58
Employer's NI on Clerk's salary	£20.67
Grass cutting	£240
British Gas – energy supplier estimated	£20
BDO – external auditor fees	£252 inc. VAT
South West Hygiene	£167.91 inc. VAT
Lloyds Bank charges – May/June	£4.25
Community Garden Hedge Trimming	£250

Total including payments previously approved £3,297.62

Bank balances at 31 May 2026 as per bank reconciliation and statements circulated to all councillors. Cllr Roberts to sign Bank Reconciliation if correct.

Bank balances as at 8 June 2026: Current account £449.73
Deposit account £10,748.14

Approval sought for an inter-account transfer of £2,950

24. Items for next meeting agenda

25. Public Participation

26. Date and time of next meeting - Tuesday 21 July 2026 – start time 18.30 hrs.