

LANREATH PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING

Date of Meeting: 19 May 2026 commencing 6.50pm

Present: Cllr David Heard – Chairman, Cllr John Gundry – Vice-Chairman, Cllr Sandie Christiansen, Cllr Mike Roberts, Cllr Stephanie Vickery, Mrs Rebecca Warren – Clerk.

Apologies accepted: Cllr Shelley Honeyman.

Absent: Cty Cllr Sarah Preece.

The Chairman opened the meeting and welcomed everyone present. The meeting agreed to bring forward Item 5 and Item 13 to allow members of the public to make representations before the formal business commenced.

1. Apologies

Apologies were received from Cllr Shelley Honeyman and the reason for absence was approved by the Council. Cty Cllr Sarah Preece was unable to attend due to another commitment.

2. Retiring Chair's report to the Council

The Chairman's report was received as presented at the Annual Parish Meeting held immediately prior to this meeting. His tribute to the late Cllr Bartram was acknowledged.

3. Annual election of Chair and Vice Chair

Chairman – Cllr David Heard – proposed by Cllr Christiansen, seconded and unanimously approved.

Vice-Chairman – Cllr John Gundry – proposed by Cllr Roberts, seconded and unanimously approved.

4. Annual Election of Parish Council Representatives and Portfolio Holders

The following appointments were proposed, seconded and unanimously approved:

- SECCAP – Principal Representative: Chairman (no deputy appointed)
- SECCAP – Environmental: Cllr Vickery
- Shop and Post Office: Cllr Christiansen
- Village Hall: Cllr Vickery
- Asset Inspections: Cllr Honeyman
- Climate Change: Cllr Vickery

- Online banking alternative authoriser and bank signatories: Cllr Roberts

5. Members of the Public are invited to address the Council

PCSO Cocks attended and reported that no crimes had been reported in the Parish between 1 and 30 April 2026. Regular patrols continued and residents were urged to report suspicious activity, particularly in relation to thefts from rural locations.

Representatives from Lanreath Football Club addressed the Council regarding possible protection of the football pitch land as a green space. The Football Club had launched a petition and questionnaire via the village website and reported significant public support for protected status. The petition and questionnaire can be accessed via <https://lanreathvillage.co.uk>

Members of the public raised concerns regarding the ongoing enforcement matter relating to unauthorised building in the Parish, including allegations of sewage discharge, blocked drains and erosion. The Chairman confirmed that the Parish Council would continue to press Cornwall Council for action and monitor progress.

6. Members of the Council to disclose their interests in matters to be discussed and to decide requests for dispensations

None declared.

7. To approve the minutes of the meeting held on 21 April 2026

Cllr Roberts proposed that the minutes be approved, seconded by the Vice-Chairman, and unanimously agreed. The Chairman signed the minutes.

8. County Councillor's Report

No report was received due to the absence of Cty Cllr Preece.

9. Clerk's Report

The Clerk reported on the following matters:

- Attendance at CALC training 'AI in your Community', which had proved useful.
- Quotations being sought regarding the broken brick circles on the verges at Grylls Park.
- The Clerk would continue to pursue matters relating to the Shop footpath light and Punch Bowl Inn car park fence.
- Chairman awaiting response from Highways regarding Herodsfoot signpost replacement.
- New bin installed at Lanreath Village Toilet.
- Chairman continuing to pursue Cornwall Council regarding overnight camper van/caravan parking at the Punch Bowl Inn car park.

- Consultee comments had been submitted on planning application PA26/02288.
- Replacement defibrillator for the Millennium Building to proceed - with funding from Bocaddon Community Turbine Fund.
- Monitoring of both defibrillators now undertaken by Duchy Defibrillators Ltd – thanks to Sandra Pipe and Marion Facey for previously carrying out this role.
- Zurich Insurance renewal paid.
- Clerk and Vice-Chairman attended Cornwall Council Planning Department online update course regarding Neighbourhood Priority Statements.

10. Significant Items of Correspondence

The correspondence circulated by the Clerk was noted. No action required.

11. To review and approve the Council's Policies and Procedures

The Chairman and Clerk confirmed that the policies and procedures were under review and likely required only minor amendments. Consideration was deferred until the June meeting.

12. Unauthorised building in the Parish

The Chairman and Cllr Bartram had visited two local sites and notifications had been submitted to Cornwall Council. Only one site appeared to be unauthorised. The matter would be reviewed again at the next meeting.

13. Assets of Community Value – consider nomination process

Following considerable discussion regarding protection of green spaces within the Parish, the Chairman proposed that Lanreath Parish Council assist with the progression of an Asset of Community Value application covering a number of green spaces in the Parish. Seconded by the Vice-Chairman and unanimously approved. The Chairman will pursue the matter and liaise with the Village Hall Committee.

14. CAP report

Nothing to report.

15. Village Hall report

Cllr Vickery reported that fundraising activities continued, including an indoor table-top and outdoor car boot sale on 25 May. Grant applications were being pursued to fund decoration work following roof repairs. Councillors requested removal of surplus furniture stored at the rear of the hall.

16. Climate Change

Nothing to report.

17. Asset Inspection report and review of RoSPA Annual Play Equipment Inspection Report

Cllr Honeyman had submitted a written report with photographs. The Council noted that the planting by Roots and Shoots was appreciated. The RoSPA report identified no urgent matters requiring attention, although corrosion and the play surface condition would continue to be monitored.

18. Declaration of no conflict of interest with external auditors BDO required to complete the Annual Governance and Accountability Return 2025/26

It was proposed and seconded that the Chairman and Clerk sign the declaration confirming no conflict of interest with BDO. Unanimously agreed.

19. Review of Year End Finances 2025/26 and Contingency – General Reserve

The Clerk confirmed that a surplus of £945 was available to carry forward into the General Reserve. Proposed, seconded and unanimously agreed.

20. Financial Report

The Vice-Chairman proposed, and Cllr Roberts seconded, that the payments listed in the agenda and the necessary inter-account transfer be approved. Unanimously agreed. The purchase of the replacement defibrillator funded by the Bocaddon Turbine Fund was also approved.

21. To review eligibility requirements under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012

The matter was reviewed and it was agreed to retain the current position.

22. Items for next meeting agenda

Neighbourhood Priority Statements, Community Preparedness/Emergency Planning, and a walk along the Public Rights of Way.

23. Public Participation

No additional matters raised.

24. Date and time of next meeting

Tuesday 16 June 2026 at 6.30pm.

Meeting ended at 8.30pm.