

LANREATH PARISH COUNCIL MEETING MINUTES

Date of Meeting

17 March 2026 commencing 18.30

Present

Cllr Peter Bartram, Cllr Sandie Christiansen, Cllr John Gundry – Vice-Chairman, Cllr David Heard – Chairman, Cllr Shelley Honeyman, Cllr Michael Roberts, Cllr Stephanie Vickery, Mrs Rebecca Warren – Clerk. In attendance Cty Cllr Sarah Preece.

Three members of the Public.

The Chairman opened the meeting and welcomed everyone.

1. Members of the Public are invited to address the Council.

PCSO Cocks had emailed a report to the Clerk. In the period 1 to 28 February 2026 he stated that there were no crimes reported in the Parish. He advised that with rising cost of heating oil everyone should make sure their oil tanks – heating or other - were locked and secure.

It was proposed and seconded that Item 10 on the agenda be brought forward after item 5, to enable the members of the public present to speak on that subject earlier. Unanimously approved.

2. Apologies.

None.

3. Members of the Council to disclose their interests in matters to be discussed and to decide requests for dispensations.

None.

4. To approve the minutes of the meeting held on 17 February 2026.

Proposed, seconded and approved unanimously by those who had attended. Chairman signed the minutes.

5. County Councillor's report.

Cty Cllr Preece gave a brief report regarding her work relating to Community Emergency Plans, pothole reports and repairs, Community Chest grants, Budget setting at County level, and the inclusion of Lostwithiel in the consultation regarding designated bathing sites – consultation is open to all via the link below, and closes on 23 March 2026.

<https://consult.defra.gov.uk/water/13-proposed-bathing-water-sites/>

The County Councillor explained her thought processes regarding PA25/09421 (Item 8 later), including how the Planning Inspectorate might regard the application, the need for Cornwall Council to meet the new housing target imposed by Government, and whether the application was better than the Class Q development. She was minded to agree with the Planning Officer. After discussion Councillors made it clear that they remained of the opinion that the application should be referred to the Planning Committee.

10. Planning PA26/00863 Change of use of a detached outbuilding to form an unrestricted residential (C3) dwelling (revised application following application PA25/04481). Land West of Hartswell Farm Herodsfoot.

The meeting considered the application and documents in support. The Chairman provided notes for the assistance of the meeting and reminded Councillors that this site had been the subject of an application that was refused last year (considered by Councillors July 2025). The applicants and their Planning Consultant were in attendance, and made representations, in particular that they had evidence of the building having been there for 10 years. In the light of this new evidence it was proposed and seconded that Lanreath Parish Council had no objections. Approved by a majority – three Councillors indicating that they would support the application. Clerk to submit consultee comments online.

6. Clerk's report

- Handrail Community Garden access – was replaced on 4 March.
- Broken fence post on the Millennium Green – due to be replaced when weather permitted. It was suggested that a concrete post may be a better alternative to the previously approved wood replacement. Clerk to check with installer and then to report back to Councillors.
- Lloyds Bank – mandate has been varied and Cllr Roberts approved for online access. Clerk thanked Miss Sue Cave for her assistance in successfully completing this task.
- Broken Brick circles on verges at Grylls Park – Chairman reported that he had progressed this by emailing CORMAC and Highways and was awaiting responses.
- Councillor vacancies recruitment handout – Bernie Douglas had kindly printed 80 sheets, and these were distributed to Councillors to hand deliver around the Parish.
- Salt bins – Clerk thanked Cllr Honeyman for preparing and distributing the poster she had designed, attaching it to both salt bins, and posting it to Facebook, encouraging Parishioners to make use of the contents of the salt bins when required.
- Shop footpath light and Punch Bowl Inn car parking fence near Shop - owner of the Punch Bowl Inn has indicated that both these matters will be addressed by him towards the end of March.
- Parish News – draft minutes summary for publication had been submitted by the Clerk.
- Ukrainian flag had been put up on the Millennium Green – thanks to Derek Stephenson.
- The Local Maintenance partnership agreement - signed and returned by the Clerk, and the new contractor informed.
- Garden Group leader had been emailed regarding the shed on the Millennium Green which is being used to store the Christmas lights and other items for the Parish Council.

7. Significant items of Correspondence – All correspondence received via email unless otherwise indicated; all circulated by the Clerk, or the Chairman, to Councillors.

Cornwall Council

- Community Preparedness Newsletter – 6 March. Vice-Chairman has agreed to prepare a report as to the feasibility of an Emergency Plan for Lanreath.

Other correspondence

- Notification of play area inspection in April – 14 February
- Parish and Town Council precept 2026/27 – 1 March

8. Planning PA25/09421 Protocol for Local Councils request from Planning Officer – proposed construction of two, detached dwellinghouses (which includes demolition of existing barns). Land south of Bosuen Manor, Herodsfoot. Clerk confirmed that in accordance with the Councillors’ responses, she had informed the Planning Officer that Lanreath Parish Council requested the matter be referred to the Planning Committee. Cty Cllr Preece’s report refers.

9. Planning PA26/01075 non material amendment in relation to PA25/07933 – minor repositioning of dwelling to retain existing hedgerow. On 3 March Clerk had submitted “No comments” following circulating the email to all Councillors.

11. Notification dismissal of Planning Appeal Reference: APP/D0840/C/24/3353583 (re: land southeast of South Park Herodsfoot, EN23/00589) 23 February 2026.

Chairman reported that the Appellant has 12 months in which to comply with enforcement (demolish and reinstate the site). He had received further reports of sewerage being discharged into a stream near the site, and that there appeared to have been a deliberate diversion of drainage from the roadside into a paddock. Has advised the reporter of these problems to inform Cornwall Council and the Environment Agency.

12. Neighbourhood Priority Statements (NPS) pilot scheme – Lanner and St Day Parish Councils at pre-submission consultation stage.

Vice-Chairman reported as follows:

St Day - This is a parish just east of Redruth much larger than Lanreath. Its principal Planning Priorities from its 12-page Statement are:

- Protection of the heritage and character of the village and open green spaces and no reduction in recreational areas.
- Any new housing must deliver affordable, smaller and accessible homes.
- More parking and improved bus services.
- Preservation of community facilities.

Lanner - This is a parish, larger than St Day. But sharing an electoral ward, just south-east of Redruth. Its principal Planning Priorities from its 18-page Statement are:

- Protect certain key landscapes and maintain certain areas of farmland.
- Prioritise development on brownfield and infill sites, allow limited edge-of-settlement development but not in the open countryside.
- “Deliver homes that meet local needs (size, affordability, tenure) and prioritise residents on Cornwall’s housing register.”
- Ensure high-quality, sustainable design.
- Align infrastructure development with housing delivery.
- Improve public transport.

In a briefing by the Head of Planning and Policy it is stated that: “[NPSs] cannot allocate or prevent allocation – they can provide context about constraints which can be taken in to account in allocations, but that difference is really important to be clear about.” The value of an NPS for Lanreath, therefore remains uncertain.

13. Lanreath toilet – report of recent problems, review of opening times.

The Toilet Cleaner contacted the Clerk on 25 February and reported that the Toilet was blocked, also toilet door could not be locked from the outside. The same thing happened again

the next day – plumber was called out on both occasions and the problem resolved at a cost to the Parish Council. Clerk thanked both the Cleaner and Plumber for their prompt actions. Paul Meatyard had once again attended and repaired the door lock (for which Clerk expressed her thanks). Problems appeared to have been caused by misuse by occupants of camper vans parked on The Punch Bowl Inn car park over a number of nights.

Proposed, seconded and unanimously agreed that the Toilet should be locked overnight. Clerk to ascertain how this could be achieved and what hours would be suitable.

On their web site The Punch Bowl Inn is advertising overnight camper parking on the car park at a cost of £15 a night. Chairman proposed that he raise this issue with the owner of The Punch Bowl Inn. Seconded and unanimously approved.

It was reported that there had been complaints about the standard of cleaning of the Toilet. Clerk was not aware, but this can be reviewed when the Toilet Cleaning contract is considered by the Councillors later in the year.

14. Start time for Lanreath Parish Council meetings April to September.

Proposed that the start time for Parish Council meetings be 6.30pm year-round. Seconded, and unanimously approved.

15. Village footpaths.

Chairman will continue to pursue this issue, and liaise with Cty Cllr Preece, who had offered to assist. Councillors were urged to report to the Chairman any repairs, or cleaning, that would make Village footpaths (not the Public Rights of Way) safer for Parishioners to use.

To be considered at the next meeting.

16. 20 mph zone implementation Lanreath Village.

Chairman was awaiting a response to previous emails. He will report to the next meeting.

17. Asset Inspection Report. Cllr Honeyman said that she had no issues to report.

18. Village Hall report.

Cllr Vickery reported that the cost of restoring the Hall ceiling would be £4,000, which will have to be sourced. Councillors questioned why the large quantities of wood etc were still on the Village Hall grass verges, looking unsightly and preventing access to the ornamental trees planted there. It was suggested that the wood should be stored out of sight – perhaps in a container. Cllr Vickery will pass this on to the Village Hall Committee.

19. Community Area Partnership (CAP) Report

Chairman had attended a video meeting about Tamar Tag price increase. There is a public consultation about this which can be accessed via the link below:

<https://www.surveymonkey.com/r/TamarTagFee>

20. Climate Change Report. None.

21. IT Policy for Lanreath Parish Council.

Clerk's draft IT policy had been circulated to all Councillors. This is a requirement for all town and parish councils. Assertion 10 was added to proper practices for smaller authorities in 2025 to bring digital and data management to the fore, and will appear in the Annual Governance and Accountability Return (AGAR) for the first time in 2025/26.

Chairman proposed that the draft IT Policy be adopted, seconded by Vice-Chairman, unanimously approved.

22. Clerk's Expenses

Clerk sought approval of her tax-free home-working expenses to be described as such for her salary 2026/27, and thereafter. Proposed by Cllr Bartram, seconded by Chairman, and approved unanimously.

23. Year End, and Annual Governance and Accountability Return 2025/26

Clerk sought permission to send documentation to the internal auditor at the year-end (31 March) in readiness for authorisation at the April meeting. Chair proposed that Clerk be given permission, seconded by Cllr Bartram, unanimously approved.

24. Financial Report

Chairman proposed that payments made under Financial Regulations, and upcoming payments be approved, seconded by Vice-Chairman, and unanimously agreed. Cllr Roberts confirmed that he approved the February Bank Reconciliation, and signed a hard copy. Cllr Roberts proposed that an inter-account transfer of £4,700 be approved, seconded by Cllr Bartram, and unanimously agreed.

25. Items for next meeting agenda – Cllr Bartram reported that there was another unauthorised building site in the Parish, on South Park Farm.

26. Date and time of next meeting - Tuesday 21 April 2026 at 18.30.
Meeting closed at 20.47.