

**LANREATH NEIGHBOURHOOD PLAN  
STEERING GROUP MEETING  
4<sup>th</sup> October 2016**

**Present:** Peter Seaman, Richard Pugh, Peter Bartram, Eileen Lee, Andrew Facey, Michael Watts, Sandra Pipe,

**Apologies:** Sue Cave, John Mason, David Johns, Paul Godfrey, Marion Facey

**1. Approval of previous minutes**

The minutes of the previous meeting were agreed.

**2. Commemoration of contribution of Bill Berry**

It was with great sadness that the SG learnt of the recent passing of Bill Berry. Bill was one of the 'founding fathers' of the LNDP Steering Group and played a major role in the early development of the Plan. The SG formally recorded their thanks and appreciation for Bill's contribution and commitment.

**3. Matters Arising**

The Chair advised that the draft LNP was approved by the Parish Council at the meeting on the 20<sup>th</sup> of September to proceed to Pre-Submission Consultation.

To date it has not been possible to effectively render the border of the Area of Great Landscape Value on the parish map in a manner that would be suitable for publication. **PS** agreed to do further work on this.

**4. Activities since last meeting**

A copy of the draft LNP was forwarded to CC in September for a further informal review and for formal SEA screening. Responses from CC officers are expected during the 2<sup>nd</sup> week in October.

**5. List of organisations to be included in pre-submission consultation**

A list of organisations to be consulted during the Pre-Submission Consultation Period was discussed and agreed. The list must include any 'consultation body' set out in Para 1, Schedule 1 of the Neighbourhood Plan Regulations – CC provides guidance on these bodies. The SG expressed the view that the widest consultation should take place to ensure that there is no subsequent challenge from parties that were not consulted.

**6. Review of time line and promulgation of draft Plan to Parish residents**

It was agreed that the residents of the Parish should be consulted on the Plan prior to the formal Pre-submission Consultation Period. It was agreed that the community consultation be limited to a two-week period to ensure that momentum for the Plan was maintained. The date range for the community consultation period would be established following completion of the informal review of the draft Plan by CC and once the results of the formal SEA screening were known.

**7. Meeting with CC NP Team. Steering Group attendees.**

The Chair proposed a face to face meeting of members of the SG with a representative of the CC Neighbourhood Planning Team to discuss CC officer' comments, once these had been

received. The date and location of the meeting to be determined on receipt of responses from CC.

8. The date of the next meeting was set for Wednesday 16<sup>th</sup> November to allow time for edits to be made to the draft Plan following receipt of CC comments from the informal review.