

**NEIGHBOURHOOD PLAN MEETING MINUTES**  
**9<sup>th</sup> May 2016**

Present: Richard Pugh, Sue Cave, John Mason, Marion Facey, Eileen Lee, Andrew Facey, Peter Seaman.

The meeting opened at 19:30 and closed at 21:50

**Item 1: Apologies**

Apologies were received from Peter Bartram, Michael Watts, Paul Godfrey, Bill Berry, Sandra Pipe, David Johns, Lynda Rigler, Julie Tamblyn

**Item2: Approval of previous minutes**

The minutes of the previous meeting were agreed.

**Item 3: Matters Arising**

Evidence Base Report

Additional information on businesses in the Parish was provided to the Steering Group by Sue Cave. This and other responses to AECOM queries in the draft Evidence Base Report have been submitted by the Chair to AECOM. The Chair committed to follow up with AECOM regarding the issue of the final draft of the Report ahead of the planned public meeting.

The Plan Vision Statement and Objectives

Vision Statement: A draft of the 'vision statement' was agreed.

Objectives: It was agreed that the draft Objectives, and subsequent Planning Policies would be drafted under six categories:

- i) Residential Development
- ii) Commercial Development
- iii) Environment and Heritage
- iv) Community
- v) Carbon Reduction / Energy Efficiency and Energy Production
- vi) Local Services and Infrastructure

Additional scoping document for the objective and Policies under the Community category was provided by Marion Facey.

Next Public Meeting

It was confirmed that the next Public Meeting would be scheduled for Thursday 9th May. Details and planning for the meeting were further addressed under Item 6.

Grant:

A grant has not been applied for the financial year 2015/2016 as the anticipated expenditure incurred in the further stages of the LNDP is less than the minimum grant amount. Richard Pugh, as Chair of the Parish Council, agreed to table an item at the next Parish Council meeting to obtain PC approval to fund future LNDP expenses.

#### **Item 4: Policy Framework**

A draft Plan policy framework document was presented to the Steering Group and the draft Objectives were discussed with agreement that further development was required under 'Community'

#### **Item 5: Forward Plan**

Evidence Base Report: **PS** to follow up with AECOM regarding the issue of the final draft of the Report ahead of the planned public meeting.

Outline for the draft policies was discussed with reference to the responses received in the LNDP Questionnaire and agreed objectives.

Items discussed included:

Residential development restricted to areas adjacent to current development on the periphery of the village with good road access.

Support change of use to maintain a viable community in line with current planning rules and requirements and in alignment with other policies in the LNDP.

Promote affordable housing in support of current 50% content but review each application in line with local need; establishing a local Housing Needs Register to establish local need and for reference in the event of a development to ensure equitable distribution for local families.

Retrospective Planning Applications; Reserve right to reject if not in compliance with other planning policies in the NDP.

Renewables : Consideration given to small-scale renewable projects to supply local community needs only and not for external commercial development.

John Mason agreed to draft business development policies

**PS** to Contact David Read, David Read, Community Link Officer for Liskeard and Looe, to determine whether 'County' would be able to provide an informed but informal review of the draft Plan ahead of official public consultation period to check for 'fatal flaws'.

#### **Item 6: Public Meeting**

**PS** to prepare a 'flyer' for next edition of Lanreath Lifestyle

Format for meeting to be based on Powerpoint slide presentation – rather than a 'Poster Session'. Covering responses to LNDP Questionnaire – outline draft of LNDP and explanation of reasoning behind proposed objectives and policies - and future timeline.

Pre-read material including outline draft of the Plan, AECOM Evidence Base Report and Summary Report of the Questionnaire responses to be made available on LNDP website ahead of the meeting with hard copies available in the Lanreath Village Shop ahead of the meeting.

**Item 7: AOB**

**PS** will hold supplementary meeting with **PB** and **MW** on 11<sup>th</sup> May to appraise them of items discussed in this meeting.

**Item: 8 Next Meeting**

In preparation for the Public Meeting – the next meeting to be held on Tuesday 31<sup>st</sup> May at Trevollard Farmhouse.