

## LANREATH PARISH COUNCIL MEETING MINUTES

### Date of Meeting:

16<sup>th</sup> November 2021 commencing 19.30

### Present:

Mr P Seaman – Chair, Mrs E Lee, Mr John Williams, Miss Julie Tamblin, Miss Sue Cave, Mr Daniel Pugh, Mr David Heard, Mr John Gundry, Mr Peter Bartram, Cllr Colin Martin, Mrs Rebecca Warren - Clerk

The Chairman welcomed everyone to the Meeting

#### 1. Apologies:

None

#### 2. Members of the Public are invited to address the Council:

PCSO Steve Cocks addressed the meeting to advise that between 1<sup>st</sup> and 31<sup>st</sup> October 2021 no crimes had been reported in the Parish. Abandoned vehicles in the layby near the church and in the layby on Wood Lane had been moved. Reports of abandoned vehicles can be made to Cornwall Council, and they will intervene after three weeks. DVLA will also act if the vehicle is on the highway or a public access. PCSO Cocks is actively recruiting for volunteers to assist with the Speedwatch scheme, for which there will be online training – contact him for further details [Stephen.COCKS@devonandcornwall.pnn.police.uk](mailto:Stephen.COCKS@devonandcornwall.pnn.police.uk)

He cautioned the community to be vigilant, and warned of possible fuel thefts, heating oil or diesel, now that prices are rising. He will be continuing his regular patrols around the Parish.

#### 3. Disclosure of Interests:

Peter Bartram declared an interest in the planning application PA21/10109 to be discussed later. He will be available to answer any questions about the application but will not take part in the discussion or vote.

#### 4. To approve the minutes of the meeting held on 19<sup>th</sup> October 2021:

Mr John Gundry proposed that the minutes be accepted, this was seconded by Mrs E Lee and carried by unanimous vote. The Chair signed the minutes.

#### 5. County Councillor's Report:

After offering his apologies for having been unable, due to a heavy workload, to attend previous meetings, Cllr Colin Martin gave a full and detailed account of his recent activities in Cornwall Council. He has been concerned with various matters affecting the people in his constituency – climate change, COVID, Social Care under-funding, and the housing crisis, as well as his own case work. There is a drop-in event at St. Austell on 27<sup>th</sup> November between 10am and 4pm where you can find out your household's carbon footprint and be given guidance on how to make changes to reduce it. There will be various different companies attending, and some talks and demonstrations. Details of the event can be found on the Cornwall Council website.

## 6. Matters arising:

- Website accessibility

The Chair reported that he had uploaded the accessibility statement as a separate web page to the Parish web site. In addition he has completed further work on the site to standardise fonts, include page sub menus, and inclusion of a 'blind' page for uploading documents.

- Landmark Tree

Delivery is expected later this month. Miss Sue Cave informed the meeting that she should have the actual date by 22<sup>nd</sup> November, and the delivery team have been told that the planting will be on 30<sup>th</sup> November. Chairman has liaised with Dave Moore of the Gardening Group and when the tree arrives, and the size is known, he can advise as to what, if any, supports, protection etc will be required for the care of the tree.

- Football Pitch Field

Sophie Tregenna and Anna Sheppard, of Cornwall Council's Housing Delivery and Development Team (HDDT), met with owner of the land and Lanreath Parish Council Chairman on 12<sup>th</sup> November. HDDT had received their 'Red Book' valuation for the land, and also a costed Sports Agronomist's report for the minimum works necessary to relocate the football pitch to meet Sports England standards – approximately £32,000. It is Cornwall Council's intention to make two offers to the land owner for his consideration:

Option 1: Building Plot only.

In this case the football pitch would need to be moved by land owner/community prior to the submission of a planning application for the new housing. The remaining land would continue to belong to the current owner.

Option 2: Purchase of the entire field with Cornwall Council funding football pitch relocation.

In this event the land not required for the building plot would probably be transferred to the community (Lanreath parish Council) for no value.

As the plan is for all the new housing to be for social rent there is little financial room for manoeuvre. If one of the two options is acceptable to the land owner, then work will commence on drafting a binding agreement, HDDT will meet with the Parish Council, and there will be community engagement before a planning application is submitted.

It is now for the owner to consider the offers.

- Replacement signs for Lanreath toilets

The Clerk reported that she had two further quotes for a single replacement sign, slate, with white, waterproof lettering, to be affixed to the wall. Both quotes had been circulated. One was from a local provider (Delabole) and including VAT and delivery came to £89. The other was from a supplier via Amazon, and the Clerk had been unable to determine from where the slate would be sourced, but the cost was half that of the local company, however, the slate was much thinner. After a brief discussion it was unanimously agreed to support local business, keep carbon miles down, and resolved that the Clerk is to order the slate sign from the company in Cornwall. Peter Bartram and Clerk will liaise with the Chairman as to fixing in due course.

- Parish Council Facebook Page

With thanks to Mr J Gundry this is now set up and running. Mr J Gundry produced an access analysis report to the meeting showing how many persons had seen postings,

and how many had then gone on to engage by clicking on the link to the Parish website. The figures were very encouraging, and showed that the community were using the facility. He answered Councillors questions about the way the page would work, and from where it could be accessed.

- Student Bus Stop

Chairman has contacted Nicholas Truscott, Cornwall Council's Public Transport Network Planning Lead. He has confirmed that the bus stop has officially been changed to the Church layby, and he will chase Go-Cornwall to ensure that the Callywith College bus uses this new stop. The new position of the bus stop will show on Cornwall Council's interactive map when it is next up-dated. This is usually done every six months.

- PA21/08567

Clerk submitted consultees comments online 20<sup>th</sup> October

- Play area repairs

Chairman has carried out repairs to damage that was clearly caused deliberately. Residents are requested to please contact the Parish Council if they see anyone vandalising the Play Area.

- Lanreath Parish Councillors on Cornwall Council website

Following enquiries made by the Clerk, Helen Snell – Democratic Officer at Cornwall Council – denied having received any Register of Interest Forms (ROI) for councillors other than Paul Meatyard. Upon Clerk giving dates of posting of ROI forms since she took up her position, Ms Snell agreed that forms had been received for two councillors. She requested that the others be scanned to her – which the Clerk cannot undertake. The two most recent councillors are now on the Cornwall Council website. Clerk will continue to pursue this, and if necessary, hand deliver further copies of the previously submitted ROI forms to County Hall. She will report to the next meeting as to progress.

- Road side litter collection

Chairman reported that Cornwall Council do not contract for roadside litter picking. Parish Councils can contract for this (as some of the larger ones do) or it can be done through volunteer groups. Clean Cornwall partnership will assist in co-ordinating and publicising 'litter picks' but Cornwall Council state that volunteer litter picking on A and B roads are at the individuals' own risk, as their insurance will not cover such activity.

- Community Garden bamboo

Chairman has attended the garden and pulled out the bamboo roots by the shed. The main area of the Community Garden has been kept clear by regular mowing - however bamboo does appear to have rooted in the 'Cornish hedge' from where it will be difficult to eradicate. It will be necessary to keep pulling the shoots out as they appear to weaken the bamboo and prevent further growth.

## 7. Correspondence:

All correspondence received via email unless otherwise indicated; all circulated by Clerk to Councillors.

### Cornwall Council Correspondence

- Weekly planning reports
- Tamar Crossings Newsletter, 60<sup>th</sup> Anniversary – the anniversary celebrations took place 25<sup>th</sup> to 29<sup>th</sup> October

- Planning news for Local Councils and Agents – an occasional newsletter
- East Sub Area Planning Committee – agenda for next meeting
- Town and Parish Newsletter – after a brief discussion all councillors agreed that Chairman should use his discretion to upload items of general interest from the newsletter to the Parish Website/Facebook page
- Strategic Planning Committee – notification of meeting cancellation
- Invitation to planning Training event on 30<sup>th</sup> November – online course open to all councillors. Need to book. Clerk will be participating, and report to next meeting.

#### Other Correspondence

- Rural Community Energy Fund – South West Energy Hub - £40,000 of grant funding available for community energy projects. Miss Sue Cave suggested that the poster should be made available to the community. Clerk will print off and display in the village.
- Cornwall Areas of Outstanding Natural Beauty Monumental improvement interpretation survey – request for participation in this survey aimed at making 40 scheduled monuments in the Cornwall AONB easier to identify and understand.
- Clean Cornwall survey – seeking individual responses to a survey to help target campaigns on current and urgent issues facing communities
- Devon and Cornwall Police dash cam footage – link in the email was to near miss traffic incidents in Devon and Cornwall caught on dash cams
- Request from Looe Town Council for assistance regarding refurbishment of public toilets in Looe – Lanreath Parish Council has no expertise/experience to offer in this regard
- Polruan group enquiry regarding community shop – Chairman had passed this to Mrs Tracey Davis, Chair of the Lanreath Community Shop committee, and the shop manager, Mrs Rawlins, and they were arranging to meet the Polruan group.
- Marion Facey – sent an email to the Clerk suggesting that perhaps an approach could be made by Lanreath Parish Council to the local turbine funds for financial assistance with the cost of the village shop path repairs. To be deferred pending submission of precept application.

## **8. Planning:**

### **Consultees comments on PA21/08627**

Consultee comments on a proposed new timber stable block, and other works, Trecangate Farm, Herodsfoot, to be submitted by 17<sup>th</sup> November.

The site location, proposed plans, and supporting documents submitted with the application were reviewed. There is very little by way of planning guidance for stables, but such as there is appears to have been met by this proposal. It was noted that the site has mature trees, and some screening and the existing stable cannot be seen from the road. After some discussion Mr D Pugh proposed that Lanreath Parish Council support the application, and Mr P Bartram seconded – unanimously agreed. Clerk will submit comments on line via the Cornwall Council Planning portal.

### **Consultees comments on PA21/10109**

Consultee comments on a proposed single storey extension to house at 7 Carlyon Close, Lanreath

Mr P Bartram having declared an interest did not engage in the discussion save to answer questions about the background to the application. The site location, proposed plans, existing elevations, and proposed elevations were reviewed. The Chairman summarised the relevant guidance regarding domestic alterations and extensions from Cornwall Council, and the guidelines in the Lanreath Neighbourhood Plan. The proposed development appeared to meet the guidelines save that the reduction in outside space was undesirable, but an apparently necessary compromise. Proposed by Miss Sue Cave as follows:

“On review of the minimal impact on neighbouring property, and that the loss of amenity space is mitigated by the close proximity of a community garden, Lanreath Parish Council have no objection to this application”

Seconded by Mr J Williams, all (save Mr P Bartram who did not vote) agreed. Clerk will submit consultees comments on line.

## **9. Climate Change:**

Miss Sue Cave gave a brief report – after having heard at length on the subject from Cllr Martin earlier in the meeting – and suggested that perhaps there could be links on the Lanreath Parish Council website to some simple educational tips and advice regarding recycling, and availability/eligibility of grants for replacement central heating systems. Chairman will use his discretion to upload such information.

## **10. Finances:**

Bank statements and bank reconciliations for October were provided by the Clerk.

Clerk reported that today she had received the latest South West Water invoice and the amount was £65.60, £5.60 more than was estimated by her, so seeking approval of that additional amount.

Clerk further reported that she was in the process of obtaining quotes for the Playground Inspection due in January, and expected it to be in the region of £125. She will report further to the next meeting.

Dunn & Dusted have been asked by the Clerk to provide an invoice for Public footpaths clearing/cutting which is reclaimable from Cornwall Council.

It was proposed by Mr J Williams, and seconded by Mrs E Lee that the payments due before the next meeting be approved – unanimously agreed. It was proposed by Miss S Cave and seconded by Mr P Bartram that the inter account transfer of £1,600 be approved - unanimously agreed.

## **11. Jubilee Celebrations for H M Queen Elizabeth II:**

Chairman reported that having checked with Mrs Sandra Pipe and Village Amenities group nothing so far has been planned. Miss Sue Cave advised that the official Jubilee Bank Holiday weekend is 2<sup>nd</sup> to 4<sup>th</sup> June 2022 and so any decision regarding this can be left until the next meeting – all agreed. The land mark tree can be officially dedicated when the village celebrates the Jubilee.

## **12. Lanreath Parish Council Budget 2022-2023:**

Chairman and Clerk had prepared a draft Budget which had been circulated to all councillors. Chairman displayed this on a screen, with some adjustments, for consideration. He reported that historically Lanreath held no general reserves, and had operated on a very tight budget, managing with limited contingency funds. Pelynt holds approximately £100,000 in reserves, St Veep approximately £45,000 – although some or all of these may have been 'earmarked' for special projects, or capital expenditure. Whilst it may not be justifiable for Lanreath to hold reserves in such amounts, having no reserves is not without risk. Chairman asked that councillors give consideration to incrementally building a modest reserve supported by a financial risk assessment.

The Government may impose referendum limits on Town and Parish Council precepts in the Local Government Finance Settlement for next year – due for publication in December 2021. If the precept demand from Lanreath Parish Council is greater than the limit, there would have to be a referendum of the parish electors, the costs of which must be met by the Parish Council. This would severely constrain the budget for next year as the cost of a referendum can be anywhere from £1,800 to £30,000. Lanreath Parish Council cannot afford to exceed any limit – if set. The precept application has to be submitted by the end of December.

Chairman then took the meeting through two alternative Budgets A and B.

After much discussion, and some reductions, both Budgets were finalised. Chairman then proposed as follows:

“That Lanreath Parish Council approves Budget A for 2022-2023 which reflects the anticipated inflation rate for the coming year, makes provision for the maintenance/repair of the path to the Village Shop, has adequate contingencies for the year, and commences the process of building incrementally and modestly towards a general reserve for the Parish. The Parish Council agree a precept of £13,900 subject to there being no referendum limit in the Local Government Finance Settlement for 2022/23. If there is a referendum limit announced in December, then Lanreath Parish Council approves Budget B, with the exception of the general contingency, which will be agreed in January 2022, with the precept demand being the maximum allowable under referendum limits set in the Local Government Finance Settlement 2022/23.”

Seconded by Mrs E Lee. Unanimously approved.

Mr J Gundry expressed the councillors’ thanks to the Chairman for his diligent and creative work in preparing, presenting, and explaining the alternative Budgets for the meeting.

### **13. Parish Problems:**

Chairman has been advised that some members of the community have tested positive for COVID 19 and are failing to self-isolate as they are legally required. They are continuing to use communal facilities in the village and acting irresponsibly – putting the health and lives of other members of the community at risk. Mr D Heard suggested that there should be a message about this on the Parish website – meeting agreed. Chairman will upload a message to the website.

### **14. Any Other Business:**

There may need to be an extraordinary meeting in December to consider planning application PA21/10618. Clerk is seeking an extension for submission of consultees comments.

### **15. Public Participation: none**

### **16. Date and time of next meeting:**

Tuesday 18<sup>th</sup> January 2022 at 7.30pm. The meeting closed at 22:20